

Instructor NCO Vacancies 8 May 2018

TO SIGN-UP FOR A POSITION: Notify the AFJROTC Instructor Management office NLT COB 11 May 2018 by e-mail at HQ-InstructorMgmt@afjrotc.com (please include name, rank, phone number and email address).

HOW TO APPLY:

Click here for the hiring and certification process: <http://www.airuniversity.af.mil/Holm-Center/AFJROTC/Display/Article/1067612/>

1. Meet the instructor applicant prerequisites. To complete an application visit : https://holmcenter.com/index.php?menu=jr_form_application
(Send all correspondences to HQ-InstructorMgmt@afjrotc.com)
2. Must have an approved instructor application on file at HOLM CENTER/JRI five days prior to the above suspense date.

Applications must be completed and approved by 4 May 2018 for this closeout date of 11 May 2018. Troops-to-Teachers Program: <http://www2.ed.gov/programs/troops/index.html>

Frequently Asked Questions about the

Process

APPLICANT RESPONSIBILITY

Applicants may volunteer for as many as six schools. This restriction is placed due to the amount of administrative workload involved. Please do not volunteer for a particular vacancy unless you are available and willing to travel to the school for an interview. Travel requirements for an interview are at the applicant's expense. Applicants who are nominated, but fail to contact the school or fail appear for interview show insincerity unfavorable to the Air Force. Such applicants may be withdrawn from further consideration.

HOW WILL I KNOW IF I AM NOMINATED?

AFJROTC will notify nominated applicants within 5-10 working days after the suspense date above---please be patient, the process takes time. Applicants will be provided a point-of-contact at the school and are responsible for making their interview arrangements.

REMINDERS FOR INSTRUCTOR NOMINEES

Recommend you wear your service dress uniform to the interview; Remember, none of the information you send us is sent to the school. All they know about you is your name; take your resume, summary, copies of records, etc., with you; whatever you feel you need to sell yourself. Applicants are not authorized to contact school officials without first being approved by AFJROTC. If you are not contacted by 25 May 2018 you may assume you were not nominated for interview.

Anyone interested in a particular vacancy should not attempt working with the school directly until HQ AFJROTC officially refers them as an approved applicant. HQ AFJROTC's goal is to provide and maintain a fair and equitable nomination process so that any interested applicant has an equal chance at a particular vacancy. If it is determined that a particular applicant is circumventing this official process in an attempt to gain an advantage, that applicant may be rendered ineligible for that vacancy. HQ AFJROTC Instructor Management reserves the right to make that determination.

NATIONAL DEFENSE CADET CORPS (NDCC) PROGRAM

NDCC program is virtually identical to JROTC except it is fully funded by schools that choose to pursue a JROTC unit without financial assistance from the Air Force. The school incurs all costs to include instructor salaries, uniforms, and daily operational expenses.

NOTES FOR CURRENT AFJROTC INSTRUCTORS

Instructors may not transfer prior to serving two full calendar years with current unit, partial years do not count. Instructors who accept new positions must provide Holm Center/JRI a transfer AFJROTC Form 98 within 15 days per paragraph 17.1.9 and resign their current positions. Instructors may not contact school officials concerning vacancies unless specifically referred by Holm Center/JRI. Instructors contacting school officials without referrals may be considered ineligible for the position. NOTE: Current instructors, who interview for, are offered and decline a position may be ruled ineligible for transfer for one (1) school year (AFJROTC 36- 2001, para 17.1).

DoDDS Vacancies:

Department of Defense Dependent Schools (DoDDS Schools): Due to the high-visibility locations, proficiency training required, and increased cost of Headquarters visits in overseas locations, all applicants for AFJROTC vacancies in DoDDS are limited to experienced AFJROTC instructors (current and prior instructors only). Current instructors must meet the transfer criteria as stated in AFJROTCI 36-2001 to be considered. Prior instructors must be in good standing and have received a satisfactory AFJROTC Form 98 from their previous school when they departed. Only those names screened, approved and referred to DoDDS by Holm Center/JRI are eligible for consideration. DoDDS also requires candidates to have a completed DoDDS application on file prior to consideration, the application may be completed via the DoDDS website at:

<https://webapps.dodea.edu/EAS/login.cfm>

For Newly Hired Instructors Only

JROTC Instructor Annual Certification of Pay and Data Form (DD Form 2767): <http://www.esd.whs.mil/Directives/forms>

JROTC Instructor Pay Certification Work Sheet for Entitlement Computation (DD Form 2754): <http://www.esd.whs.mil/Directives/forms>

NCO Vacancies:

Unit #	High School	Address	City	St	Zip	Available	Notes	Posted
AR-20061	Westside High School	1630 Highway 91 W	Jonesboro	AR	72404	SY 18-19		1 May 18
AZ-944	Desert View High School	4101 East Valencia Rd	Tucson	AZ	85706	SY 18-19		27 Mar 18
CA-20065	Santiago High School	1395 Foothill Parkway	Corona	CA	92881	SY 18-19		7 May 18
CA-20145	De-Anza High School	5000 Valley View Rd	Richmond	CA	94803	SY18-19		20 Apr 18
CA-20172	Quartz Hill HS	6040 West Ave L	Quartz	CA	93536	SY 18-19	Re-advertised	6 Apr 18
CT-20021	Torrington High School	50 Major Besse Dr	Torrington	CT	06790	SY 17-18	Advertised for both Officer /NCO	16 Feb 18

DC-20181	Cardoza Education Campus HS	1200 Clifton NW	Washington	DC	20009	SY 18-19	New Unit; 12 month contract; pay above MIP for advanced degree; extra duty pay stipend	1 May 18
DE-20181	Alexis I. DuPont HS	50 Hillside Road	Wilmington	DE	19807	SY 17-18	New Unit	19 Dec 17
FL-091	Oak Ridge HS	700 W. Oak Ridge Rd	Orlando	FL	32809	SY 18-19		30 Mar 18
FL-092	Kathleen HS	1100 Red Devil Way	Lakeland	FL	33815	SY 18-19		13 Apr 18
FL-791	Dillard HS	2501 NW 11 th Street	Ft Lauderdale	FL	33311	SY 18-19		23 Jan 18
FL-801	Homestead Senior HS	2351 SE 12 th Ave	Homestead	FL	33035	SY 17-18	Immediate Fill	8 Dec 17
FL-861	Colonial HS	6100 Oleander Drive	Orlando	FL	32807	SY 18-19		30 Mar 18
FL-921	Osceola HS	420 South Thacker Ave	Kissimmee	FL	34741	SY 17-18	Immediate Fill	20 mar 18
FL-20021	North Marion HS	151 W. Hwy 329	Citra	FL	32113	SY 17-8	Position available 4 Jan 18	3 Nov 17
GA-952	Sequoyah HS	4485 Hickory Road	Canton	GA	30115	SY 18-19	Position available 1 Jul 18	2 Jan 18
GA-20131	Collins Hill HS	50 Taylor Road	Suwanee	GA	30024	SY 18-19		1 May 18
GA-20133	Meadowcreek HS	4455 Steve Reynolds Rd	Norcross	GA	30093	SY 18-19		2 Mar 18
GA-20023	Southwest HS	1775 Williamson Road	Macon	GA	31206	SY 18-19		6 Feb 18
GA-20062	Central High School	113 Central Road	Carrollton	GA	30116	SY 18-19	11 month contract; pay is MIP plus supplement	9 Mar 18
GA-20121*	New Hampstead HS (NDCC)	2451 Little Neck Road	Savannah	GA	21302	SY 18-19		27 Apr 18
GU-051	John F. Kennedy HS	331 North Marine Corps Dr	Tamuning	Guam	96913	SY 17-18	Immediate Fill	23 Feb 18
IL-20011	East St Louis Sr HS	4901 State Street	East St Louis	IL	62205	SY 18-19		27 Apr 18
IL-20141	West Aurora HS	1201 W. New York St	Aurora	IL	60606	SY 17-18	Advertising for 3rd position	25 Aug 17
IN-20101	Anderson Preparatory Academy	101 West 29 th St	Anderson	IN	46016	SY 18-19	2 positions available	3 Apr 18
IN-20161	Central High School	One Blazer Blvd	Elkhart	IN	46516	SY 17-18	Re-advertised	16-May-16
JA-932	Kadena High School	APO AP	Kadena AB	JA	96368	SY 18-19		6 Apr 18
KS-881	Highland Park High School	2424 SE California Ave	Topeka	KS	66605	SY 17-18	Available 8 Jan 2018	22 Aug 17
KY-051	Harrison County HS	320 Webster Ave	Cynthiana	KY	41031	SY 18-19		20 Apr 18
KY-801	Russell High School	709 Red Devil Lane	Russell	KY	41169	SY 17-18	Immediate Fill; \$2000 stipend	15 Aug 17
KY-20004	Henry County HS	1120 Eminence Road	New Castle	KY	40050	SY 17-18		9-Jan-17
KY-20061	Casey County HS	1841 East KY 70	Liberty	KY	42539	SY 17-18		31-Jan-17
LA-062	East Jefferson High School	400 Phlox Street	Metairie	LA	70001	SY 17-18		13 Jun 17
LA-20161	Mentor STEM Academy	339 Florida Street	Baton Rouge	LA	70801	SY 17-18	Advertise for both Officer/NCO	2 Jan 18
MA-011	Springfield Central HS	1840 Roosevelt Ave	Springfield	MA	01109	SY 18-19	Position available 1 Jul 18	2 Jan 18
MD-761	Central High School	200 Cabin Branch Road	Capitol Heights	MD	20743	SY 17-18	Re-advertised	9 Feb 18
MD-20023	Washington High School	10902 Old Princess Anne Rd	Princess Anne	MD	21853	SY 17-18		14-May-15
MN-20141	North Branch HS	38175 Grand Ave	North Branch	MN	55106	SY 18-19		8 May 18
MO-041	Neosho High School	511 Neosho Blvd	Neosho	MO	64850	SY 18-19		3 Apr 18
MO-952	Lee's Summit North HS	901 NE Douglas St	Lee's Summit	MO	64086	SY 18-19		6 Feb 18
MO-20051	Lee's Summit W High School	2600 SW Ward Road	Lee's Summit	MO	64082	SY 17-18	215 day contract	28-Mar-17
MO-20062	Bolivar High School	1401 N. Hwy D	Bolivar	MO	65613	SY 18-19	10.5 month contract; plus annual stipend	27 Apr 18
MS-20001	Aberdeen High School	P.O. Box 607	Aberdeen	MS	39730	SY 18-19		23 Jan 18
NC-021	Dudley High School	1200 Lincoln Street	Greensboro	NC	27401	ASAP	Advertised for both Officer/NCO	24 Oct 17
NC-041	Enka High School	475 Enka Lake Road	Candler	NC	28715	SY 18-19		30 Mar 18
NC-052	North Forsyth HS	5705 Shattalon Dr	Winston-Salem	NC	27105	ASAP	Advertised for both Officer/NCO	2 Jan 18
NC-805	T.C. Roberson HS	250 Overlook Road	Asheville	NC	28803	SY 18-19	11 month contract	20 Apr 18
NC-954	Bunker Hill High School	4675 Oxford School Road	Claremont	NC	28610	SY 18-19		4 May 18
NC-956	Wilkes Central HS	1179 Moravian Falls Rd	Wilkesboro	NC	28697	SY 18-19	Position available 1 Jul 18	2 Jan 18
NC-20053	James B. Hunt, Jr HS	4559 Lamm Road	Wilson	NC	27893	SY 18-19		23 Jan 18
NC-20068	Pasquotank HS	1064 Northside Road	Elizabeth City	NC	27909	SY 18-19		20 Apr 18
NC-200610	Swain High School	1415 Fontana Road	Bryson City	NC	28713	SY 18-19		30 Mar 18
NJ-931	Southern Regional High School	600 North Main Street	Manahawkin	NJ	08050	SY 17-18		28-Apr-17
NJ-20002	Old Bridge High School	4209 Route 516-Room 336	Matawan	NJ	07747	SY 17-18		28 Jul 17

NJ-20004	Salem County Career + Technical High School	Box 350 Route 45	Woodstown	NJ	08098			8 Dec 17
NJ-20091	Vineland HS North Campus	3010 East Chestnut Ave	Vineland	NJ	08361	SY 18-19		2 Feb 18
NJ-20021	Bridgeton High School	111 North West Ave	Bridgeton	NJ	08302	SY 17-18	Additional Position	12 Dec 17
NJ-20102	Long Branch High School	404 Indiana Avenue	Long Branch	NJ	07740	SY 18-19		1 May 18
NJ-20151	Oakcrest High School	1824 Dr. Dennis Foreman Drive	Mays Landing	NJ	08330	SY 18-19	Advertised for both Officer/NCO	8 May 18
NJ-20182	Highland High School	450 Erial Road	Blackwood	NJ	08012	SY 17-8	New Unit	17 Nov 17
NV-20012	North Valleys HS	1470 E Golden Valley Rd	Reno	NV	89506	SY 18-19	Position available 1 Jul 18; 12 month contract	2 Jan 18
NV-20051	Liberty High School	3700 Liberty Heights Avenue	Henderson	NV	89052	SY 17-18		14 Jul 17
OH-871	Fort Hayes Arts and Academic HS	546 Jack Gibbs Blvd	Columbus	OH	43215	SY 18-19		8 May 18
OH-20181	Edgewood High School	3445 Busenbark Raod	Trenton	OH	45067	SY 18-19		1 May
OK-962	Enid High School	611 West Wabash	Enid	OK	73701	SY 18-19	Advertised for both Officer/NCO	6 Feb 18
OK-20131	Putnam City HS	5300 NW 50 th St	Oklahoma City	OK	73122	SY 18-19	Additional Position	10 Apr 18
OR-931	Henley High School	8245 Highway 39	Klamath Falls	OR	97603	SY 18-19	Position available 1 Jul 18	15 Dec 17
PA-951	Pottstown Sr HS	750 N Washington St	Pottstown	PA	19464	SY 18-19		20 Apr 18
PA-20063	Plum Senior HS	900 Elicker Road	Pittsburgh	PA	15239	SY 18-19		19 Jan 18
PA-20172	Muhlenberg High School	400 Sharp Ave	Reading	PA	19605	SY 18-19	\$5600.00 stipend	5 Jan 18
SC-042	Orangeburg-Wilkinson HS	601 Bruin Parkway	Orangeburg	SC	29115	SY-17-18	11 MTH contract; Advertised for both Officer/NCO	15 Sep 17
SC-954	Wade Hampton HS	100 Pine Knoll Dr	Greenville	SC	29609	SY 18-19	12 month contract; supplement/stipend paid	1 May 18
TX-20091	Cypress Woods HS	13550 Woods Spillane Blvd	Cypress	TX	77429	SY 17-18		25 Apr 18
TX-20131	Hutto High School	101 FM 685	Hutto	TX	78634	SY 18-19	Additional Position	17 Apr 18
VA-20002	Wise Co Career Tech Ctr	621 Lake St Ne	Wise	VA	24293	SY 17-18	12 MTH contract	10-May-16
VA-20011	Franklin County HS	700 Tanyard Road	Rocky Mount	VA	24151	SY 17-18	Advertised for both Officer/NCO	2 Jan 18
WA-20141	Kennewick High School	500 S. Dayton St	Kennewick	WA	99336	SY 18-19		23 Feb 18

Last updated: 8 May 18

