

# Instructor Officer Vacancies – 8 May 2018

## HOW TO APPLY:

Click here for the hiring and certification process: <http://www.airuniversity.af.mil/Holm-Center/AFJROTC/Display/Article/1067612/>

1. Meet the instructor applicant prerequisites (send all correspondences to [HQ-InstructorMgmt@afjrotc.com](mailto:HQ-InstructorMgmt@afjrotc.com))
2. Must have an approved instructor application on file at Holm Center/JRI five duty days prior to the close out date  
Application must be completed and approved by COB 4 May 18 for this close out date of 11 May 18

## TO SIGN-UP FOR A POSITION:

Notify the AFJROTC Instructor Management office NLT COB 11 May 18 by email at: [HQ-InstructorMgmt@afjrotc.com](mailto:HQ-InstructorMgmt@afjrotc.com) (please include full name, rank, phone number, and e-mail address)

**Troops-to-Teachers Program:** <http://www2.ed.gov/programs/troops/index.html>

## Frequently Asked Questions about the Process

### HOW ARE APPLICANTS NOMINATED?

Following 11 May 18, AFJROTC will nominate qualified applicants to school officials for interview. School officials are the interview and hiring authority. NOTE: We will continue to advertise the positions until the position is closed by the hiring authority.

### APPLICANT RESPONSIBILITY

Applicants may volunteer for as many as six schools. This restriction is placed due to the amount of administrative workload involved. Please do not volunteer for a particular vacancy unless you are available and willing to travel to the school for an interview. Travel requirements for an interview are at the applicant's expense. Applicants who are nominated, but fail to contact the school or fail appear for interview show insincerity unfavorable to the Air Force. Such applicants may be withdrawn from further consideration.

### HOW WILL I KNOW IF I AM NOMINATED?

AFJROTC will notify nominated applicants within 5-10 working days after the suspense date above---please be patient, the process takes time. Applicants will be provided a point-of-contact at the school and are responsible for making their interview arrangements.

### REMINDERS FOR INSTRUCTOR NOMINEES

Recommend you wear your service dress uniform to the interview; Remember, none of the information you send us is sent to the school. All they know about you is your name; take your resume, summary, copies of records, etc., with you; whatever you feel you need to sell yourself. Applicants are not authorized to contact school officials without first being approved by AFJROTC. If you are not contacted by 25 May 18, you may assume you were not nominated for interview.

### \*NATIONAL DEFENSE CADET CORPS (NDCC) PROGRAM

NDCC program is virtually identical to JROTC except it is fully funded by schools that choose to pursue a JROTC unit without financial assistance from the Air Force. The school incurs all costs to include instructor salaries, uniforms, and daily operational expenses.

### NOTES FOR CURRENT AFJROTC INSTRUCTORS

Instructors must apply for specific vacancies within the transfer application window of 1 October to 30 April. Instructors may not transfer prior to serving two full academic years with current unit, partial years do not count. Instructors who accept new positions must provide Holm Center/JRI a transfer AFJROTC Form 98 within 15 days per paragraph 17.1.9 and resign their current positions. Instructors may not contact school officials concerning vacancies unless specifically referred by Holm Center/JRI. Instructors contacting school officials without referral may be considered ineligible for the position. NOTE: Current instructors, who interview for, are offered, and decline a position may be ruled ineligible for transfer for one (1) school year.

Department of Defense Dependent Schools (DoDDS Schools): Due to the high-visibility locations, proficiency training required, and increased cost of Headquarters visits in overseas locations, all applicants for AFJROTC vacancies in DoDDS are limited to experienced AFJROTC instructors (current and prior instructors only). Current instructors must meet the transfer criteria as stated in AFJROTCI 36-2001 to be considered. Prior instructors must be in good standing and have received a satisfactory AFJROTC Form 98 from their previous school when they departed. Only those names screened, approved and referred to DoDDS by Holm Center/JRI are eligible for consideration. DoDDS also requires candidates to have a completed DoDDS application on file prior to consideration, the application may be completed via the DoDDS website at: <https://webapps.dodea.edu/EAS/login.cfm>

**NOTE:** Anyone interested in a particular vacancy should not attempt working with the school directly until HQ AFJROTC officially refers them as an approved applicant. HQ AFJROTC's goal is to provide and maintain a fair and equitable nomination process so that any interested applicant has an equal chance at a particular vacancy. If it is determined that a particular applicant is circumventing this official process in an attempt to gain an advantage, that applicant may be rendered ineligible for that vacancy. HQ AFJROTC Instructor Management reserves the right to make that determination

## For Newly Hired Instructors Only

JROTC Instructor Annual Certification of Pay and Data Form (DD Form 2767): <http://www.esd.whs.mil/Directives/forms>

JROTC Instructor Pay Certification Work Sheet for Entitlement Computation (DD Form 2754): <http://www.esd.whs.mil/Directives/forms>

## JOB ANNOUNCEMENT

### SENIOR AEROSPACE SCIENCE INSTRUCTOR (SASI)

Only those persons who meet the minimum qualification as posted should apply

| Unit #   | High School                       | Address                          | City           | St | Zip   | Available | Notes   | Posted    |
|----------|-----------------------------------|----------------------------------|----------------|----|-------|-----------|---|-----------|
| AL-011   | Robert E. Lee High School         | 225 Ann Street                   | Montgomery     | AL | 36107 | SY 18-19  |   | 1 May 18  |
| AL-071   | Homewood High School              | 1901 South Lakeshore Drive       | Homewood       | AL | 35209 | SY 18-19  |   | 8 May 18  |
| AL-20001 | Fairfield High Preparatory School | 610 Valley Road                  | Fairfield      | AL | 35064 | ASAP      |   | 11 Aug 17 |
| AL-20171 | Dr. Mae Jemison                   | 5000 Pulaski Pike NW             | Huntsville     | AL | 35810 | SY 18-19  |   | 4 May 18  |
| AR-061   | Pine Bluff High School            | 711 West 11 <sup>th</sup> Avenue | Pine Bluff     | AR | 71601 | SY 18-19  |   | 22 Dec 17 |
| AR-20012 | Beebe High School                 | 1201 W Center Street             | Beebe          | AR | 72012 | SY 18-19  |   | 24 Apr 18 |
| AR-20101 | Hope High School                  | 1701 South Main                  | Hope           | AR | 71801 | ASAP      | 11-MTH contract   | 29-May-15 |
| AZ-952   | Nogales High School               | 1905 North Apache Boulevard      | Nogales        | AZ | 85621 | SY 18-19  |   | 3 Nov 17  |
| AZ-20181 | Monument Valley High School       | US North Hwy 163 Mustang Blvd    | Kayenta        | AZ | 86033 | SY 18-19  | 11-MTH contract + \$5000 stipend subsidized housing                           | 19 Dec 17 |
| CA-011   | Novato High School                | 625 Arthur Street                | Novato         | CA | 94947 | SY 18-19  |   | 21 Mar 18 |
| CA-091   | San Bernardino High School        | 1850 North E Street              | San Bernardino | CA | 92405 | ASAP      |   | 4-Apr-17  |
| CA-863   | Del Campo High School             | 4925 Dewey Drive                 | Fair Oak       | CA | 95628 | SY 18-19  | 11-MTH contract above MIP plus stipend  | 12 Jan 18 |
| CA-20064 | Rosamond High School              | 2925 Rosamond Boulevard          | Rosamond       | CA | 93560 | ASAP      |   | 7-Feb-17  |
| CA-20133 | Cordova High School               | 22390 Chase Drive                | Rancho Cordova | CA | 95670 | ASAP      |   | 19-Sep-16 |
| CA-20141 | Beaumont High School              | AFJROTC H105                     | Beaumont       | CA | 92223 | ASAP      |   | 11 May 17 |
| CA-20161 | Merrill F. West High School       | 1775 W. Lowell                   | Tracy          | CA | 95376 | SY 18-19  |   | 23 Jan 18 |
| CA-20172 | Quartz Hill High School           | 6040 West Avenue L               | Quartz Hill    | CA | 93536 | ASAP      |   | 14-Nov-16 |
| DC-20181 | Cardozo Education Campus HS       | 1200 Clifton Street N.W.         | Washington     | DC | 20009 | SY 18-19  | 12 MTH contract + pay above MIP for advanced degree plus stipend & supplement | 1 May 18  |
| DE-20051 | William Penn High School          | 713 East Basin Road              | New Castle     | DE | 19720 | SY 18-19  |   | 9 Jan 18  |
| DE-20181 | Alexis I. DuPont High School      | 50 Hillside Road                 | Wilmington     | DE | 19807 | SY 18-19  | New Unit  | 19 Dec 17 |
| FL-091   | Oak Ridge High School             | 700 W. Oak Ridge Road            | Orlando        | FL | 32809 | SY 18-19  |   | 9 Jan 18  |
| FL-937   | Martin County High School         | 2801 South Kanner Highway        | Stuart         | FL | 34994 | SY 18-19  |   | 7 May 18  |
| FL-9314  | Pahokee Middle Sr High School     | 900 Larrimore Road               | Pahokee        | FL | 33476 | ASAP      |   | 23 May 17 |
| FL-943   | Hamilton County High School       | 5683 U. S. Highway 129 South     | Jasper         | FL | 32052 | SY 18-19  |   | 12 Jan 18 |
| FL-20062 | Booker T. Washington Sr HS        | 1200 NW 6 <sup>th</sup> Avenue   | Miami          | FL | 33136 | ASAP      |   | 19 Jan 18 |
| GA-792   | Riverdale High School             | 160 Roberts Drive                | Riverdale      | GA | 30274 | ASAP      |   | 28 Jun 17 |
| GA-871   | Shiloh High School                | 4210 Shiloh Road                 | Snellville     | GA | 30039 | ASAP      | 10.5-MTH contract, pay above MIP plus supplement                              | 13-Jan-17 |
| GA-933   | Burke County High School          | 1057 Burke Veterans Parkway      | Waynesboro     | GA | 30830 | ASAP      |   | 14-Mar-17 |
| GA-937   | Monroe Comprehensive HS           | 900 Lippitt Drive                | Albany         | GA | 31701 | ASAP      | 12-MTH contract, pay MIP plus supplement                                      | 7-Mar-17  |
| GA-939   | Greene County High School         | 1002 South Main Street           | Greensboro     | GA | 30642 | ASAP      | 11 MTH contract   | 26 Jan 17 |
| IL-091   | Bolingbrook High School           | 365 Raider Way                   | Bolingbrook    | IL | 60440 | ASAP      |   | 28 Nov 16 |
| IL-20011 | East St. Louis Senior High School | 4901 State Street                | East St. Louis | IL | 62205 | ASAP      |   | 1 Nov 17  |
| IL-20051 | O'Fallon High School              | 600 South Smiley Street          | O'Fallon       | IL | 62269 | SY 18-19  |   | 13 Feb 18 |
| KY-931   | Bell County High School           | 9824 US Highway 25 East          | Pineville      | KY | 40977 | 1 Jul 18  |   | 18 Aug 17 |
| LA-20023 | Donaldsonville High School        | 100 Tiger Drive                  | Donaldsonville | LA | 70346 | SY 18-19  |   | 19 Dec 17 |
| MD-072   | Laurel High School                | 8000 Cherry Lane                 | Laurel         | MD | 20707 | SY 18-19  |   | 7 Feb 18  |
| MD-932   | Patterson High School             | 100 Kane Street                  | Baltimore      | MD | 21224 | SY 18-19  |   | 7 Feb 18  |
| MD-20021 | Chopticon High School             | 25390 Cotton Point Road          | Morganza       | MD | 20660 | ASAP      |   | 23 Mar 18 |
| MD-20023 | Washington High School            | 10902 Old Princess Anne Road     | Princess Anne  | MD | 21853 | ASAP      |   | 5-Dec-16  |
| MO-041   | Neosho High School                | 511 Neosho Blvd                  | Neosho         | MO | 64850 | SY 18-19  |   | 13 Apr 18 |

|          |                                     |   |                 |    |       |          |  |           |
|----------|-------------------------------------|---|-----------------|----|-------|----------|--|-----------|
| MO-953   | University City High School         | 7401 Balson Avenue                        | University City | MO | 63130 | SY 18-19 |  | 29 Sep 17 |
| NC-021   | Dudley High School                  | 1200 Lincoln Street                       | Greensboro      | NC | 27401 | ASAP     |  | 11 May 17 |
| NC-052   | North Forsyth High School           | 5705 Shattalon Drive                      | Winston-Salem   | NC | 27105 | ASAP     |  | 6-Dec-16  |
| NC-072   | Surry Central High School           | 716 South Main Street                     | Dobson          | NC | 27017 | SY 18-19 | Supplement of \$1400 Stipend of \$1000               | 5 Jan 18  |
| NC-075   | Tuscola High School                 | 564 Tuscola School Road                   | Waynesville     | NC | 28786 | SY 18-19 | Supplement offered                                   | 13 Mar 18 |
| NC-935   | Southern Nash High School           | 6446 Southern Nash High Road              | Bailey          | NC | 27807 | ASAP     |  | 14 Jul 17 |
| NC-937   | Northeastern High School            | 963 Oak Stump Road                        | Elizabeth City  | NC | 27909 | ASAP     | supplement offered                                   | 28-Mar-17 |
| NC-945   | South West Edgecombe HS             | 5912 NC Hwy 43 North                      | Pinetops        | NC | 27864 | SY 18-19 | 12 MTH contract                                      | 9 Jan 18  |
| NC-948   | Northside High School               | 7868 Free Union Church Road               | Pinetown        | NC | 27865 | SY 18-19 |  | 8 May 18  |
| NC-951   | North Davidson High School          | 7227 Old US Highway 52                    | Lexington       | NC | 27295 | SY 18-19 | 11-MTH contract                                      | 20 Mar 18 |
| NC-20022 | Zebulon Vance High School           | 7600 IBM Road                             | Charlotte       | NC | 28262 | SY 18-19 | 12 MTH contract plus local supplement                | 12 Jan 18 |
| NC-20069 | Salisbury High School               | 500 Lincolnton Road                       | Salisbury       | NC | 28144 | SY 18-19 |  | 12 Jan 18 |
| NE-20181 | Scottsbluff High School             | 313 East 27 <sup>th</sup> Street          | Scottsbluff     | NE | 69361 | ASAP     | 11-12 MTH contract + Stipend; retirement & insurance | 24 Oct 17 |
| NJ-761   | Piscataway High School              | 100 Behmer Road                           | Piscataway      | NJ | 08854 | SY 18-19 |  | 12 Jan 18 |
| NJ-852   | Plainfield High School              | 950 Park Avenue                           | Plainfield      | NJ | 07060 | ASAP     |  | 28 Jun 17 |
| NJ-20001 | William L. Dickinson High School    | 2 Palisade Avenue                         | Jersey City     | NJ | 07306 | ASAP     |  | 1-Feb-16  |
| NJ-20091 | Vineland High School – North Campus | 3010 East Chestnut Avenue                 | Vineland        | NJ | 08361 | SY 18-19 |  | 26 Feb 18 |
| NJ-20102 | Long Branch High School             | 404 Indiana Avenue                        | Long Branch     | NJ | 07740 | ASAP     |  | 23 May 17 |
| NJ-20151 | Oakcrest High School                | 1824 Dr. Dennis Foreman Drive             | Mays Landing    | NJ | 08330 | ASAP     |  | 7 Sep 17  |
| NJ-20172 | Mount Olive High School             | 18 Corey Road                             | Flanders        | NJ | 07836 | ASAP     |  | 3-Oct-16  |
| NJ-20181 | Pennsauken High School              | 800 Hylton Road                           | Pennsauken      | NJ | 08110 | ASAP     | NEW UNIT   | 31 Oct 17 |
| NM-051   | Del Norte High School               | 5323 Montgomery Boulevard                 | Albuquerque     | NM | 87109 | SY 18-19 |  | 12 Jan 18 |
| NY-20062 | Schenectady High School             | 1445 The Plaza                            | Schenectady     | NY | 12308 | SY 18-19 |  | 12 Jan 18 |
| NY-20151 | John Adams High School              | 10101 Rockaway Blvd                       | Ozone Park      | NY | 11417 | SY 18-19 |  | 11 Apr 18 |
| OR-931   | Henley High School                  | 8245 Highway 39                           | Klamath Falls   | OR | 97603 | SY 18-19 |  | 20 Mar 18 |
| PA-772   | Lincoln High School                 | 3201 Ryan Ave                             | Philadelphia    | PA | 19136 | ASAP     | 12 MTH contract                                      | 22 Oct 17 |
| SC-042   | Orangeburg-Wilkinson High School    | 601 Bruin Parkway                         | Orangeburg      | SC | 29115 | ASAP     | 11 MTH contract                                      | 13-Jan-17 |
| SC-063   | Berkeley High School                | 406 West Main Street                      | Moncks Corner   | SC | 29461 | Jan 18   |  | 19 Dec 17 |
| SC-873   | Crestwood High School               | 2000 Oswego Road                          | Sumter          | SC | 29153 | SY 18-19 |  | 3 Mar 18  |
| TN-071   | Raleigh-Egypt High School           | 3970 Voltaire                             | Memphis         | TN | 38128 | SY 18-19 |  | 29 Sep 17 |
| TN-073   | Unicoi County High School           | 700 South Mohawk Drive                    | Erwin           | TN | 37650 | SY 18-19 |  | 18 Apr 18 |
| TN-20026 | Greeneville High School             | 210 Tusculum Boulevard                    | Greeneville     | TN | 37745 | SY 18-19 | 11-MTH contract plus supplement benefits             | 10 Apr 18 |
| TX-922   | Simon Rivera High School            | 6955 FM 802                               | Brownsville     | TX | 78521 | SY 18-19 |  | 11 Dec 17 |
| TX-946   | Palo Duro High School               | 1400 North Grant                          | Amarillo        | TX | 79107 | SY 18-19 |  | 21 Dec 17 |
| TX-947   | Elsik High School                   | 12601 High Star Drive                     | Houston         | TX | 77072 | SY 18-19 | 11-MTH contract + \$3000 stipend above MIP           | 30 Mar 18 |
| TX-954   | Wharton High School                 | 1 Tiger Avenue                            | Wharton         | TX | 77488 | SY 18-19 |  | 21 Feb 18 |
| TX-959   | Temple High School                  | 415 North 31 Street                       | Temple          | TX | 76504 | SY 18-19 |  | 12 Apr 18 |
| TX-20013 | Robert E. Lee High School           | 3500 Neely Avenue                         | Midland         | TX | 79707 | SY-18-19 |  | 10 Apr 18 |
| TX-20016 | Cypress Springs High School         | 7909 Fry Road                             | Cypress         | TX | 77433 | ASAP     |  | 4 Dec 17  |
| TX-20081 | Forney High School                  | 1800 College Avenue                       | Forney          | TX | 75126 | SY 18-19 |  | 12 Jan 18 |
| UT-20181 | Granger High School                 | 3580 South 3600 West                      | West Valley     | UT | 84119 | Jan 18   | NEW UNIT   | 3 Nov 17  |
| VA-961   | Richlands High School               | 138 Tornado Alley                         | Richlands       | VA | 22204 | SY 18-19 |  | 2 Mar 18  |
| VA-20002 | Wise County Career Tech Ctr         | 621 Lake Street NE                        | Wise            | VA | 24293 | SY 18-19 |  | 30 Apr 18 |
| VA-20024 | Lakeland High School                | 214 Kenyon Road                           | Suffolk         | VA | 23434 | ASAP     |  | 26 Feb 18 |
| WA-953   | Prairie High School                 | 11311 North East 119 <sup>th</sup> Street | Vancouver       | WA | 98662 | SY 18-19 | 11-MTH contract                                      | 2 Feb 18  |

As of: 8 May 18 -- Vasser