

Instructor NCO Vacancies – 8 June 2018

HOW TO APPLY:

Click here for the hiring and certification process: <http://www.airuniversity.af.mil/Holm-Center/AFJROTC/Display/Article/1067612/>

1. Meet the instructor applicant prerequisites (send all correspondences to HQ-InstructorMgmt@afjrotc.com)
2. Must have an approved instructor application on file at Holm Center/JRI five duty days prior to the close out date application must be completed and approved by COB 15 June 18 for this close out date of 22 Jun 18.

TO SIGN-UP FOR A POSITION:

Notify the AFJROTC Instructor Management office NLT COB 22 Jun 18 by email at: HQ-InstructorMgmt@afjrotc.com (please include full name, rank, phone number, and e-mail address)

Troops-to-Teachers Program: <http://www2.ed.gov/programs/troops/index.html>

Frequently Asked Questions about the Process

HOW ARE APPLICANTS NOMINATED?

Following 22 Jun 18, AFJROTC will nominate qualified applicants to school officials for interview. School officials are the interview and hiring authority. NOTE: We will continue to advertise the positions until the position is closed by the hiring authority.

APPLICANT RESPONSIBILITY

Applicants may volunteer for as many as six schools. This restriction is placed due to the amount of administrative workload involved. Please do not volunteer for a particular vacancy unless you are available and willing to travel to the school for an interview. Travel requirements for an interview are at the applicant's expense. Applicants who are nominated, but fail to contact the school or fail appear for interview show insincerity unfavorable to the Air Force. Such applicants may be withdrawn from further consideration.

HOW WILL I KNOW IF I AM NOMINATED?

AFJROTC will notify nominated applicants within 5-10 working days after the suspense date above—please be patient, the process takes time. Applicants will be provided a point-of-contact at the school and are responsible for making their interview arrangements.

REMINDERS FOR INSTRUCTOR NOMINEES

Recommend you wear your service dress uniform to the interview; Remember, none of the information you send us is sent to the school. All they know about you is your name; take your resume, summary, copies of records, etc., with you; whatever you feel you need to sell yourself. Applicants are not authorized to contact school officials without first being approved by AFJROTC. If you are not contacted by 15 Jun 18, you may assume you were not nominated for interview.

*NATIONAL DEFENSE CADET CORPS (NDCC) PROGRAM

NDCC program is virtually identical to JROTC except it is fully funded by schools that choose to pursue a JROTC unit without financial assistance from the Air Force. The school incurs all costs to include instructor salaries, uniforms, and daily operational expenses.

NOTES FOR CURRENT AFJROTC INSTRUCTORS

Instructors must apply for specific vacancies within the transfer application window of **1 November to 30 April** each school year. Current Instructors who are eligible to apply for transfer, may not apply for transfer outside of the application window. Instructors may not transfer prior to serving two full academic years with current unit, partial years do not count. Instructors who accept new positions must provide Holm Center/JRI a transfer AFJROTC Form 98 within 15 days per paragraph 17.1.9 and resign their current positions. Instructors may not contact school officials concerning vacancies unless specifically referred by Holm Center/JRI. Instructors contacting school officials without referral may be considered ineligible for the position. NOTE: Current instructors, who interview for, are offered, and decline a position may be ruled ineligible for transfer for one (1) school year.

Department of Defense Dependent Schools (DoDDS Schools): Due to the high-visibility locations, proficiency training required, and increased cost of Headquarters visits in overseas locations, all applicants for AFJROTC vacancies in DoDDS are limited to experienced AFJROTC instructors (current and prior instructors only). Current instructors must meet the transfer criteria as stated in AFJROTCI 36-2001 to be considered. Prior instructors must be in good standing and have received a satisfactory AFJROTC Form 98 from their previous school when they departed. Only those names screened, approved and referred to DoDDS by Holm Center/JRI are eligible for consideration. DoDDS also requires candidates to have a completed DoDDS application on file prior to consideration, the application may be completed via the DoDDS website at: <https://webapps.dodea.edu/EAS/login.cfm>

NOTE: Anyone interested in a particular vacancy should not attempt working with the school directly until HQ AFJROTC officially refers them as an approved applicant. HQ AFJROTC's goal is to provide and maintain a fair and equitable nomination process so that any interested applicant has an equal chance at a particular vacancy. If it is determined that a particular applicant is circumventing this official process in an attempt to gain an advantage, that applicant may be rendered ineligible for that vacancy. HQ AFJROTC Instructor Management reserves the right to make that determination

For Newly Hired Instructors Only

JROTC Instructor Annual Certification of Pay and Data Form (DD Form 2767): <http://www.esd.whs.mil/Directives/forms>

JROTC Instructor Pay Certification Work Sheet for Entitlement Computation (DD Form 2754): <http://www.esd.whs.mil/Directives/forms>

NCO Vacancies:

Unit #	High School	Address	City	State	Zip	Available	Notes	Posted
AR-20061	Westside High School	1630 Highway 91 W	Jonesboro	AR	72404	SY 18-19		1 May 18
AZ-944	Desert View High School	4101 East Valencia Rd	Tucson	AZ	85706	SY 18-19		27 Mar 18
CA-956	San Pedro High School	101 West 15 th St	San Pedro	CA	90731	SY 18-19		30 May 18
CA-20065	Santiago High School	1395 Foothill Pkwy	Corona	CA	92881	SY 18-19		7 May 18
CA-20131	Clovis East High School	2940 Leonard Ave	Clovis	CA	93619	SY 18-19		30 May 18
CA-20145	De-Anza High School	5000 Valley View Rd	Richmond	CA	94803	SY 18-19		20 Apr 18
CA-20172	Quartz Hill High School	6040 West Ave L	Quartz	CA	93536	SY 18-19	RE-ADVERTISEMENT	6 Apr 18
CT-20021	Torrington High School	50 Major Besse Dr	Torrington	CT	06790	SY 17-18		16 Feb 18
DC-20181	Cardoza Education Campus High School	1200 Clifton NW	Washington	DC	20009	SY 18-19	NEW UNIT; 12 month contract, pay above MIP for advanced degree, extra duty pay stipend	1 May 18
DE-20181	Alexis I. DuPont High School	50 Hillside Rd	Wilmington	DE	19807	SY 17-18	NEW UNIT	19 Dec 17
FL-023	DeLand High School	800 North Hill Ave	DeLand	FL	32724	SY 18-19	ADDITIONAL UNIT: MIP plus 10 days.	22 May 18
FL-791	Dillard High School	2501 NW 11 th St	Ft. Lauderdale	FL	33311	SY 18-19		23 Jan 18
FL-861	Colonial High School	6100 Oleander Dr.	Orlando	FL	32807	SY 18-19	3 POSITIONS AVAILABLE	30 Mar 18
FL-954	Lake Brantley High School	991 Sand Lake Rd	Altamonte Springs	FL	32714	SY 18-19		7 Jun 18
FL-20054	Jefferson High School	4401 West Cypress St	Tampa	FL	33607	SY 18-19		18 May 18
GA-792	Riverdale High School	160 Roberts Dr.	Riverdale	GA	30274	SY 18-19	ADVERTISEMENT FOR BOTH OFFICER/NCO	22 May 18
GA-951	Lakeside High School	3801 Briarcliff Rd-NE	Atlanta	GA	30345	SY 18-19	12 MONTH CONTRACT	5 Jun 18
GA-952	Sequoyah High School	4485 Hickory Rd	Canton	GA	30115	SY 18-19	POSITION AVAILABLE: 1 Jul 18	2 Jan 18
GA-20112	River Ridge High School	400 Arnold Mill Rd	Woodstock	GA	30188	SY 18-19		4 Jun 18
GA-20131	Collins Hill High School	50 Taylor Rd	Suwanee	GA	30024	SY 18-19		1 May 18
GA-20133	Meadowcreek High School	4455 Steve Reynolds Rd	Norcross	GA	30093	SY 18-19		2 Mar 18
GA-20052	Mundy's Mill High School	9652 Fayetteville Rd	Jonesboro	GA	30238	SY 18-19		7 Jun 18
IL-20011	East St. Louis Sr High School	4901 State St	East St. Louis	IL	62205	SY 18-19		27 Apr 18
IL-20071	Limestone Community High School	4201 S. Airport Rd	Bartonville	IL	61607	SY 18-19		29 May 18
IL-20141	West Aurora High School	1201 W. New York St	Aurora	IL	60606	SY 17-18	ADVERTISEMENT FOR 3RD POSITION	25 Aug 17
IN-20161	Central High School	One Blazer Blvd	Elkhart	IN	46516	SY 17-18	RE-ADVERTISEMENT	16 May 16

Unit #	High School	Address	City	State	Zip	Available	Notes	Posted
KS-881	Highland Park High School	2424 SE California Ave	Topeka	KS	66605	SY 17-18	AVAILABLE: 8 Jan 18	22 Aug 17
KY-051	Harrison County High School	320 Webster Ave	Cynthiana	KY	41031	SY 18-19		20 Apr 18
KY-20004	Henry County High School	1120 Eminence Rd	New Castle	KY	40050	SY 17-18		9 Jan 17
KY-20061	Casey County High School	1841 East KY 70	Liberty	KY	42539	SY 17-18		31 Jan 17
MA-011	Springfield Central High School	1840 Roosevelt Ave	Springfield	MA	01109	SY 18-19	POSITION AVAILABLE: 1 Jul 18	2 Jan 18
MA-771	Lowell High School	50 Father Morissette Blvd	Lowell	MA	01852	SY 18-19		22 May 18
MD-761	Central High School	200 Cabin Branch Rd	Capitol Heights	MD	20743	SY 17-18	RE-ADVERTISEMENT	9 Feb 18
MD-821	Potomac High School	5211 Boydell Ave	Oxon Hill	MD	20745	SY 18-19		22 May 18
MN-20141	North Branch High School	38175 Grand Ave	North Branch	MN	55106	SY 18-19		8 May 18
MO-041	Neosho High School	511 Neosho Blvd	Neosho	MO	64850	SY 18-19		3 Apr 18
MO-952	Lee's Summit North High School	901 NE Douglas St	Lee's Summit	MO	64086	SY 18-19		6 Feb 18
MO-20051	Lee's Summit West High School	2600 SW Ward Rd	Lee's Summit	MO	64082	SY 17-18	215 DAY CONTRACT	28 Mar 17
MO-20062	Bolivar High School	1401 N. Hwy D	Bolivar	MO	65613	SY 18-19	10.5 MONTH CONTRACT; PLUS ANNUAL STIPEND	27 Apr 18
MS-20001	Aberdeen High School	P.O. Box 607	Aberdeen	MS	39730	SY 18-19		30 Mar 18
NC-021	Dudley High School	1200 Lincoln St	Greensboro	NC	27401	ASAP	ADVERTISEMENT FOR BOTH OFFICER/NCO	24 Oct 17
NC-041	Enka High School	475 Enka Lake Rd	Candler	NC	28715	SY 18-19		30 Mar 18
NC-052	North Forsyth High School	5705 Shattalon Dr	Winston-Salem	NC	27105	ASAP	ADVERTISEMENT FOR BOTH OFFICER/NCO	2 Jan 18
NC-805	T.C. Roberson High School	250 Overlook Rd	Asheville	NC	28803	SY 18-19	11 MONTH CONTRACT	20 Apr 18
NC-954	Bunker Hill High School	4675 Oxford School Rd	Claremont	NC	28610	SY 18-19		4 May 18
NC-956	Wilkes Central High School	1179 Moravian Falls Rd	Wilkesboro	NC	28697	SY 18-19	POSITION AVAILABLE: 1 Jul 18	2 Jan 18
NC-20023	Mount Pleasant High School	700 Walker Rd	Mt Pleasant	NC	28124	SY 18-19		18 May 18
NC-20068	Pasquotank High School	1064 Northside Rd	Elizabeth City	NC	27909	SY 18-19		20 Apr 18
NC-200610	Swain High School	1415 Fontana Rd	Bryson City	NC	28713	SY 18-19		18 May 18
NJ-852	Plainfield High School	950 Park Ave	Plainfield	NJ	07060	SY 18-19	RE-ADVERTISEMENT	18 May 18
NJ-931	Southern Regional High School	600 North Main St	Manahawkin	NJ	08050	SY 17-18		28 Apr 17
NJ-20002	Old Bridge High School	4209 route 516-Room 336	Matawan	NJ	07747	SY 17-18		28 Jul 17
NJ-20004	Salem County Career + Technical High School	Box 350 Route 45	Woodstown	NJ	08098			8 Dec 17

Unit #	High School	Address	City	State	Zip	Available	Notes	Posted
NJ-20091	Vineland High School North Campus	3010 East Chestnut Ave	Vineland	NJ	08361	SY 18-19		2 Feb 18
NJ-20021	Bridgeton High School	111 North West Ave	Bridgeton	NJ	08302	SY 17-18	ADDITIONAL POSITION	12 Dec 17
NJ-20102	Long Branch High School	404 Indiana Ave	Long Branch	NJ	07740	SY 18-19	ADVERTISEMENT FOR BOTH OFFICER/NCO	1 May 18
NJ-20182	Highland High School	450 Erial Rd	Blackwood	NJ	08012	SY 17-18	NEW UNIT	17 Nov 17
NV-20012	North Valleys High School	1470 E. Golden Valley Rd	Reno	NV	89506	SY 18-19	POSITION AVAILABLE: 1 Jul 18; 12 month contract	2 Jan 18
OH-871	Fort Hayes Arts and Academic High School	546 Jack Gibbs Blvd	Columbus	OH	43215	SY 18-19	PAY ABOVE MIP, PLUS SUMMER HOURS	8 May 18
OH-944	East Technical High School	2439 E. 55 th	Cleveland	OH	44101	SY 18-19		30 May 18
OH-20181	Edgewood High School	3445 Busenbark Rd	Trenton	OH	45067	SY 18-19		1 May 18
OR-931	Henley High School	8245 Highway 39	Klamath Falls	OR	97603	SY 18-19	POSITION AVAILABLE: 1 Jul 18	15 Dec 17
PA-951	Pottstown Senior High School	750 N. Washington St	Pottstown	PA	19464	SY 18-19	12 MONTH CONTRACT	20 Apr 18
PA-20172	Muhlenberg High School	400 Sharp Ave	Reading	PA	19605	SY 18-19	\$5600.00 STIPEND	5 Jan 18
SC-042	Orangeburg-Wilkinson High School	601 Bruin Pkwy	Orangeburg	SC	29115	SY 17-18	11 MONTH CONTRACT; ADVERTISEMENT FOR BOTH OFFICER/NCO	15 Sep 17
SC-932	James F. Byrnes High School	P.O. Box 187	Duncan	SC	29334	SY 18-19	ADVERTISEMENT FOR A 4TH POSITION	11 May 18
TN-933	Maplewood Comprehensive High School	401 Maplewood Ln	Nashville	TN	37216	SY 18-19		30 May 18
TX-20091	Cypress Wood High School	13550 Woods Spillane Blvd	Cypress	TX	77429	SY 17-18		25 Apr 18
TX-20131	Hutto High School	101 FM 685	Hutto	TX	78634	SY 18-19	ADDITIONAL POSITION	17 Apr 18
UT-20161	Pine View High School	2850 E. 750 North	St. George	UT	84790	SY 18-19	RE-ADVERTISEMENT	4 Jun 18

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