

# Instructor Officer Vacancies – 8 June 2018

## HOW TO APPLY:

Click here for the hiring and certification process: <http://www.airuniversity.af.mil/Holm-Center/AFJROTC/Display/Article/1067612/>

1. Meet the instructor applicant prerequisites (send all correspondences to [HQ-InstructorMgmt@afjrotc.com](mailto:HQ-InstructorMgmt@afjrotc.com))
2. Must have an approved instructor application on file at Holm Center/JRI five duty days prior to the close out date application must be completed and approved by COB 15 Jun18 for this close out date of 22 Jun 18

## TO SIGN-UP FOR A POSITION:

Notify the AFJROTC Instructor Management office NLT COB 22 Jun 18 by email at: [HQ-InstructorMgmt@afjrotc.com](mailto:HQ-InstructorMgmt@afjrotc.com) (please include full name, rank, phone number, and e-mail address)

**Troops-to-Teachers Program:** <http://www2.ed.gov/programs/troops/index.html>

## Frequently Asked Questions about the Process

### HOW ARE APPLICANTS NOMINATED?

Following 22 Jun 18, AFJROTC will nominate qualified applicants to school officials for interview. School officials are the interview and hiring authority. NOTE: We will continue to advertise the positions until the position is closed by the hiring authority.

### APPLICANT RESPONSIBILITY

Applicants may volunteer for as many as six schools. This restriction is placed due to the amount of administrative workload involved. Please do not volunteer for a particular vacancy unless you are available and willing to travel to the school for an interview. Travel requirements for an interview are at the applicant's expense. Applicants who are nominated, but fail to contact the school or fail appear for interview show insincerity unfavorable to the Air Force. Such applicants may be withdrawn from further consideration.

### HOW WILL I KNOW IF I AM NOMINATED?

AFJROTC will notify nominated applicants within 5-10 working days after the suspense date above---please be patient, the process takes time. Applicants will be provided a point-of-contact at the school and are responsible for making their interview arrangements.

### REMINDERS FOR INSTRUCTOR NOMINEES

Recommend you wear your service dress uniform to the interview; Remember, none of the information you send us is sent to the school. All they know about you is your name; take your resume, summary, copies of records, etc., with you; whatever you feel you need to sell yourself. Applicants are not authorized to contact school officials without first being approved by AFJROTC. If you are not contacted by 6 Jul 18, you may assume you were not nominated for interview.

### \*NATIONAL DEFENSE CADET CORPS (NDCC) PROGRAM

NDCC program is virtually identical to JROTC except it is fully funded by schools that choose to pursue a JROTC unit without financial assistance from the Air Force. The school incurs all costs to include instructor salaries, uniforms, and daily operational expenses.

### NOTES FOR CURRENT AFJROTC INSTRUCTORS

Instructors must apply for specific vacancies within the transfer application window of 1 November to 30 April. Instructors may not have their name added to additional schools after 30 April unless Holm Center/JRI has a copy of the officially tendered resignation *and* qualifying Departure Form 98 on file (see Paragraph 17.4.5). Instructors must serve two full school years with their current unit. Partial school years do not count. If an instructor will complete two full school years prior to actually moving (summer moves only) to a new unit, they will be allowed to apply for the vacancy. Instructors who apply for a transfer and accept a position must 1) immediately and officially resign their current position effective at the end of their current contracted school year within 15 calendar days of acceptance of the new position, *and* 2) provide Holm Center/JRI a qualifying Departure AFJROTC Form 98 from their current school within 15 calendar days of acceptance of the new position. Instructors may not contact school officials concerning vacancies unless specifically referred by Holm Center/JRI. Instructors contacting school officials without referral may be considered ineligible for the position. NOTE: Current instructors, who interview for, are offered, and decline a position may be ruled ineligible for transfer for one (1) school year.

Department of Defense Dependent Schools (DoDDS Schools): Due to the high-visibility locations, proficiency training required, and increased cost of Headquarters visits in overseas locations, all applicants for AFJROTC vacancies in DoDDS are limited to experienced AFJROTC instructors (current and prior instructors only). Current instructors must meet the transfer criteria as stated in AFJROTCI 36-2010 to be considered. Prior instructors must be in good standing and have received a satisfactory AFJROTC Form 98 from their previous school when they departed. DoDDS also requires all candidates to have a completed DoDDS application on file prior to consideration, the application may be completed via the DoDDS website at: <https://webaps.dodea.edu/EAS/login.cfm>

**NOTE:** Anyone interested in a particular vacancy should not attempt working with the school directly until HQ AFJROTC officially refers them as an approved applicant. HQ AFJROTC's goal is to provide and maintain a fair and equitable nomination process so that any interested applicant has an equal chance at a particular vacancy. If it is determined that a particular applicant is circumventing this official process in an attempt to gain an advantage, that applicant may be rendered ineligible for that vacancy. HQ AFJROTC Instructor Management reserves the right to make that determination

## For Newly Hired Instructors Only

**JROTC Instructor Annual Certification of Pay and Data Form (DD Form 2767):** <http://www.esd.whs.mil/Directives/forms>

**JROTC Instructor Pay Certification Work Sheet for Entitlement Computation (DD Form 2754):** <http://www.esd.whs.mil/Directives/forms>

**JOB  
ANNOUNCEMENT**

**SENIOR AEROSPACE SCIENCE INSTRUCTOR (SASI)**

**Only those persons who meet the minimum qualification as posted should apply**

Unit #	High School	Address	City	St	Zip	Available	Notes	Posted
AL-011	Robert E. Lee High School	225 Ann Street	Montgomery	AL	36107	SY 18-19		1 May 18
AL-071	Homewood High School	1901 South Lakeshore Drive	Homewood	AL	35209	SY 18-19		8 May 18
AL-20001	Fairfield High Preparatory School	610 Valley Road	Fairfield	AL	35064	ASAP		11 Aug 17
AL-20171	Dr. Mae Jemison	5000 Pulaski Pike NW	Huntsville	AL	35810	SY 18-19		4 May 18
AR-20012	Beebe High School	1201 W Center Street	Beebe	AR	72012	SY 18-19		24 Apr 18
AR-20101	Hope High School	1701 South Main	Hope	AR	71801	ASAP	11-MTH contract	29-May-15
AZ-083	Peoria High School	11200 North 83 <sup>rd</sup> Avenue	Peoria	AZ	85345	SY 18-19		7 Jun 18
AZ-952	Nogales High School	1905 North Apache Boulevard	Nogales	AZ	85621	SY 18-19		3 Nov 17
AZ-20181	Monument Valley High School	US North Hwy 163 Mustang Blvd	Kayenta	AZ	86033	SY 18-19	11-MTH contract + \$5000 stipend subsidized housing	19 Dec 17
CA-011	Novato High School	625 Arthur Street	Novato	CA	94947	SY 18-19		21 Mar 18
CA-091	San Bernardino High School	1850 North E Street	San Bernardino	CA	92405	ASAP		4-Apr-17
CA-863	Del Campo High School	4925 Dewey Drive	Fair Oak	CA	95628	SY 18-19	11-MTH contract above MIP plus stipend	12 Jan 18
CA-932	Rancho Verde High School	17750 Lasselle Street	Moreno Valley	CA	92551	SY 18-19		10 May 18
CA-20064	Rosamond High School	2925 Rosamond Boulevard	Rosamond	CA	93560	ASAP		7-Feb-17
CA-20067	Norco High School	2065 Temescal Avenue	Norco	CA	92860	SY 18-19		4 Jun 18
CA-20133	Cordova High School	22390 Chase Drive	Rancho Cordova	CA	95670	ASAP		19-Sep-16
CA-20141	Beaumont High School	AFJROTC H105	Beaumont	CA	92223	ASAP		11 May 17
CA-20161	Merrill F. West High School	1775 W. Lowell	Tracy	CA	95376	SY 18-19		23 Jan 18
CA-20172	Quartz Hill High School	6040 West Avenue L	Quartz Hill	CA	93536	ASAP		14-Nov-16
DC-20181	Cardozo Education Campus HS	1200 Clifton Street N.W.	Washington	DC	20009	SY 18-19	12 MTH contract + pay above MIP for advanced degree plus stipend & supplement	1 May 18
DE-20051	William Penn High School	713 East Basin Road	New Castle	DE	19720	SY 18-19		9 Jan 18
DE-20181	Alexis I. DuPont High School	50 Hillside Road	Wilmington	DE	19807	SY 18-19	New Unit	19 Dec 17
FL-091	Oak Ridge High School	700 W. Oak Ridge Road	Orlando	FL	32809	SY 18-19		9 Jan 18
FL-937	Martin County High School	2801 South Kanner Highway	Stuart	FL	34994	SY 18-19		7 May 18
FL-9314	Pahokee Middle Sr High School	900 Larrimore Road	Pahokee	FL	33476	ASAP		23 May 17
FL-943	Hamilton County High School	5683 U. S. Highway 129 South	Jasper	FL	32052	SY 18-19		12 Jan 18
FL-20062	Booker T. Washington Sr HS	1200 NW 6 <sup>th</sup> Avenue	Miami	FL	33136	ASAP		19 Jan 18
GA-792	Riverdale High School	160 Roberts Drive	Riverdale	GA	30274	ASAP		28 Jun 17
GA-871	Shiloh High School	4210 Shiloh Road	Snellville	GA	30039	ASAP	10.5-MTH contract, pay above MIP plus supplement	13-Jan-17
GA-931	Mount Zion High School	2535 Mount Zion Parkway	Jonesboro	GA				
GA-933	Burke County High School	1057 Burke Veterans Parkway	Waynesboro	GA	30830	ASAP		14-Mar-17
GA-937	Monroe Comprehensive HS	900 Lippitt Drive	Albany	GA	31701	ASAP	12-MTH contract, pay MIP plus supplement	7-Mar-17
GA-939	Greene County High School	1002 South Main Street	Greensboro	GA	30642	ASAP	11 MTH contract	26 Jan 17
GR-821	Ramstein High School	Unit 3243	APO	AE	09094	SY 18-19	Current/prior instructors only! Must meet the transfer criteria - transfer window does not apply.	4 Jun 18
IL-091	Bolingbrook High School	365 Raider Way	Bolingbrook	IL	60440	ASAP		28 Nov 16
IL-20011	East St. Louis Senior High School	4901 State Street	East St. Louis	IL	62205	ASAP		1 Nov 17
KY-931	Bell County High School	9824 US Highway 25 East	Pineville	KY	40977	SY 18-19		18 Aug 17
LA-20023	Donaldsonville High School	100 Tiger Drive	Donaldsonville	LA	70346	SY 18-19		19 Dec 17
MA-791	Bedford High School	9 Mudge Way	Bedford	MA	01730	SY 18-19		1 Jun 18
MD-071	Largo High School	505 Largo Road	Upper Marlboro	MD	20774	SY 18-19		22 May 18
MD-072	Laurel High School	8000 Cherry Lane	Laurel	MD	20707	SY 18-19		7 Feb 18

MD-932	Patterson High School	100 Kane Street	Baltimore	MD	21224	SY 18-19		7 Feb 18
MD-20021	Chopticon High School	25390 Cotton Point Road	Morganza	MD	20660	ASAP		23 Mar 18
MO-953	University City High School	7401 Balson Avenue	University City	MO	63130	SY 18-19		29 Sep 17
NC-021	Dudley High School	1200 Lincoln Street	Greensboro	NC	27401	ASAP		11 May 17
NC-051	Central Cabarrus High School	505 Highway 49 South	Concord	NC	28025	SY 18-19	11 MTH contract + \$2500 coaches supplement	11 May 18
NC-052	North Forsyth High School	5705 Shattalon Drive	Winston-Salem	NC	27105	ASAP		6-Dec-16
NC-072	Surry Central High School	716 South Main Street	Dobson	NC	27017	SY 18-19	Supplement of \$1400 Stipend of \$1000	5 Jan 18
NC-075	Tuscola High School	564 Tuscola School Road	Waynesville	NC	28786	SY 18-19	Supplement offered	13 Mar 18
NC-935	Southern Nash High School	6446 Southern Nash High Road	Bailey	NC	27807	ASAP		14 Jul 17
NC-937	Northeastern High School	963 Oak Stump Road	Elizabeth City	NC	27909	ASAP	supplement offered	28-Mar-17
NC-945	South West Edgecombe HS	5912 NC Hwy 43 North	Pinetops	NC	27864	SY 18-19	12 MTH contract	9 Jan 18
NC-948	Northside High School	7868 Free Union Church Road	Pinetown	NC	27865	SY 18-19		8 May 18
NC-20069	Salisbury High School	500 Lincolnton Road	Salisbury	NC	28144	SY 18-19		12 Jan 18
NE-20181	Scottsbluff High School	313 East 27 <sup>th</sup> Street	Scottsbluff	NE	69361	ASAP	11-12 MTH contract + Stipend; retirement & insurance	24 Oct 17
NJ-761	Piscataway High School	100 Behmer Road	Piscataway	NJ	08854	SY 18-19		12 Jan 18
NJ-852	Plainfield High School	950 Park Avenue	Plainfield	NJ	07060	ASAP		28 Jun 17
NJ-20001	William L. Dickinson High School	2 Palisade Avenue	Jersey City	NJ	07306	ASAP		1-Feb-16
NJ-20003	Williamstown High School	700 North Tuckahoe Road	Williamstown	NJ	08094	SY 18-19		6 Jun 18
NJ-20091	Vineland High School – North Campus	3010 East Chestnut Avenue	Vineland	NJ	08361	SY 18-19		26 Feb 18
NJ-20102	Long Branch High School	404 Indiana Avenue	Long Branch	NJ	07740	ASAP		23 May 17
NJ-20172	Mount Olive High School	18 Corey Road	Flanders	NJ	07836	ASAP	11 MTH contract plus supplement	3-Oct-16
NJ-20181	Pennsauken High School	800 Hylton Road	Pennsauken	NJ	08110	ASAP	NEW UNIT	31 Oct 17
NV-20052	Canyon Springs HS + Leadership + Law Prep Academy	350 E. Alexander Road	North Las Vegas	NV	89052	Oct 18		1 Jun 18
NY-20062	Schenectady High School	1445 The Plaza	Schenectady	NY	12308	SY 18-19		12 Jan 18
NY-20141	Poughkeepsie High School	70 Forbus Avenue	Poughkeepsie	NY	12603	SY 18-19		4 Jun 18
NY-20151	John Adams High School	10101 Rockaway Blvd	Ozone Park	NY	11417	SY 18-19		11 Apr 18
OH-011	Westland High School	146 Galloway Road	Galloway	OH	43119	SY 18-19		1 Jun 18
OK-20012	Union High School	7616 S. Garnett	Broken Arrow	OK	74012	SY 18-19		30 May 18
PA-772	Lincoln High School	3201 Ryan Ave	Philadelphia	PA	19136	ASAP	12 MTH contract	22 Oct 17
SC-042	Orangeburg-Wilkinson High School	601 Bruin Parkway	Orangeburg	SC	29115	ASAP	11 MTH contract	13-Jan-17
SC-051	Wilson High School	1411 Old Marion Highway	Florence	SC	29506	SY 18-19		6 Jun 18
SC-063	Berkeley High School	406 West Main Street	Moncks Corner	SC	29461	Jan 18	12 MTH contract	19 Dec 17
SC-873	Crestwood High School	2000 Oswego Road	Sumter	SC	29153	SY 18-19		3 Mar 18
TN-071	Raleigh-Egypt High School	3970 Voltaire	Memphis	TN	38128	SY 18-19		29 Sep 17
TN-073	Unicoi County High School	700 South Mohawk Drive	Erwin	TN	37650	SY 18-19		18 Apr 18
TN-20026	Greeneville High School	210 Tusculum Boulevard	Greeneville	TN	37745	SY 18-19	11-MTH contract plus supplement benefits	10 Apr 18
TX-922	Simon Rivera High School	6955 FM 802	Brownsville	TX	78521	SY 18-19		11 Dec 17
TX-946	Palo Duro High School	1400 North Grant	Amarillo	TX	79107	SY 18-19		21 Dec 17
TX-947	Elsik High School	12601 High Star Drive	Houston	TX	77072	SY 18-19	11-MTH contract + \$3000 stipend above MIP	30 Mar 18
TX-954	Wharton High School	1 Tiger Avenue	Wharton	TX	77488	SY 18-19		21 Feb 18
TX-20013	Robert E. Lee High School	3500 Neely Avenue	Midland	TX	79707	SY-18-19		10 Apr 18
TX-20016	Cypress Springs High School	7909 Fry Road	Cypress	TX	77433	ASAP	North Houston	4 Dec 17
TX-20029	Splendora High School	23747 FM 2090 West	Splendora	TX	77372	SY 18-19		29 May 18
UT-20181	Granger High School	3580 South 3600 West	West Valley	UT	84119	Jan 18	NEW UNIT	3 Nov 17
VA-961	Richlands High School	138 Tornado Alley	Richlands	VA	22204	SY 18-19		2 Mar 18
VA-20002	Wise County Career Tech Ctr	621 Lake Street NE	Wise	VA	24293	SY 18-19		30 Apr 18
VA-20024	Lakeland High School	214 Kenyon Road	Suffolk	VA	23434	ASAP		26 Feb 18

WA-953	Prairie High School	11311 North East 119 <sup>th</sup> Street	Vancouver	WA	98662	SY 18-19	11-MTH contract	2 Feb 18
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As of: 8 June 18 -- Vasser