

**LAW ENFORCEMENT INQUIRY**

TO CORROBORATING AGENCY Name and Address of Place (agency, court, records clerk, police department, etc) which has the records of your infraction	REQUESTOR HQ AFROTC/RRUE 551 East Maxwell Blvd Maxwell AFB AL 36112-6106
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1. The individual named below is currently a member of (or is applying for entry into) the Air Force Reserve Officer Training Corps (AFROTC).

NAME	SSN	DATE OF BIRTH
John Q. Doe	000-00-000	19000323

2. The involvements listed below are such that corroboration must be secured before a waiver may be granted. The consent for release form (on reverse) is provided for your convenience.

DATE	OFFENSE	DISPOSITION
1998-03-06	Reckless Driving	Paid \$210. fine and attended Traffic School

3. Please provide a statement on the above offenses, describing the officially recorded facts of the involvements. If the facts are different, please list these differences in the remarks section of this form or as a separate attachment. Upon completion, please send the information to me using the attached, self-addressed envelope.

4. Your assistance is greatly appreciated. If you have any questions, please call me at (555) 555-000

DATE  20050618	NAME AND TITLE OF REQUESTOR JOHN Q. DOE Supervisor, Special Actions Flight	SIGNATURE
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**ACTION BY CORROBORATING AGENCY** *(Circle appropriate answer)*

1. The above offenses do do not agree with our records. Discrepancies, if any, are attached or noted in the remarks section below.

2. Court and/or police records are are not attached. If applicable, the court docket numbers of the appropriate records are provided to assist you. Docket numbers: \_\_\_\_\_

REMARKS *(Include any incidents involving the subject in which no arrest was made (i.e., suspicion, questioning, warnings, etc.))*

DATE	NAME AND TITLE OF CORROBORATING OFFICIAL	SIGNATURE
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**STATEMENT**

**CONSENT FOR RELEASE OF LAW ENFORCEMENT RECORDS OR INFORMATION**

TO: Whom It May Concern

1. As a cadet in or an applicant for the Air Force Reserve Officer Training Corps (AFROTC) program, I understand that I must report all involvements with civil, military, or school law enforcement authorities and that these involvements will be reviewed by the Air Force in determining my suitability for admission or retention in the AFROTC program. I understand that AFROTC must, in accordance with AFROTC regulations, obtain statements from appropriate military or civilian authorities describing the facts and/or disposition of certain types of involvements with law enforcement authorities.
2. I understand that, under the "Privacy Act of 1974," certain government agencies are restricted from disclosing records or information concerning individuals without a written request by or prior written consent of the individual to whom the record pertains.
3. Knowing and understanding the above referenced provision, I hereby voluntarily grant my consent for the release of such official records or information that may pertain to me concerning my involvement with any military or civilian authority who may possess such information.
4. I further understand that the information requested by the Air Force will be used solely for official evaluation of my entry or retention in the AFROTC program and that the information will not be released outside official Air Force channels without my express consent.

\_\_\_\_\_  
(Signature of Cadet/Applicant)

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
(Printed Name of Cadet/Applicant)