

MANDATORY DOCUMENT & INFORMATION

BRING AT CHECK IN & DAY 1

(Type or Print Clearly)

Personal Information	Military Information
Rank:	Date of Rank:
First Name:	Projected Rank:
Last Name:	CAFSC:
Middle Initial:	PAFSC:
Suffix:	Service Component:
	TAFMSD:
	MAJCOM:

Duty Information	Local Contact Information
Unit:	Lodging Building Number:
Address:	Lodging Room Number:
Address:	Cell Phone:
Base/City:	Personal Email:
State:	
Zip Code:	
Duty Phone:	
Duty Email:	

Command Chief Information	First Sergeant Information
Rank:	Rank:
Full Name:	Full Name:
Duty Phone:	Duty Phone:
Cell Phone:	Cell Phone:
Duty Email:	Duty Email:

Unit Commander Information
Rank:
Full Name:
Duty Phone:
Cell Phone:
Duty Email: