



THE COMMUNITY COLLEGE OF THE AIR FORCE

THE AIRMAN'S COLLEGE



CCAF UPDATE

A forum to keep education services personnel, affiliated schools, Air National Guard and Air Force Reserve Command training personnel, Air Force recruiters, and the community colleges constituents at large abreast of CCAF news, policies and procedures.

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The Community College of the Air Force is an institution of higher learning dedicated to the enlisted members of the United States Air Force. The Community College of the Air Force is accredited through Air University by the Southern Association of Colleges and Schools Commission on Colleges to award the associate degree.



JAN—APR 2016



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April Class 2016 **12,229** Degrees!

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CCAF Contacts

Mon-Fri 0730-1630

| | |
|---------------------|----------------|
| CCAF Phone Tree | (334) 649-5000 |
| Student Services | 649-5066 |
| Campus Affiliations | 649-5069 |
| Distance Learning | 649-5010 |
| Credentialing | 649-5020 |
| Education Services | 649-5021 |
| Curriculum | 649-5061 |
| Services Degree | 649-5030 |
| Technical Degree | 649-5050 |

Community College of the Air Force
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The CCAF UPDATE may be reproduced and is on the [Air Force Portal](#). If you have questions, contact CCAF Publications at 334-649-5075.

www.au.af.mil/au/barnes/ccaf



THE COMMUNITY COLLEGE OF THE AIR FORCE

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MESSAGE FROM THE COMMANDANT

LT COL LEAP, COMMANDANT, CCAF, 5150

An associate in applied science degree from CCAF continues to gain popularity with our enlisted force. CCAF recently closed out the April 2016 class and set a record for the largest spring class with 12,229 degrees awarded. I want to thank the entire CCAF system for such an awesome accomplishment. CCAF success is impossible without a true team effort that includes significant contributions from the education services community, the affiliated schools, and the administrative center. Thanks for your dedication to our students!



Beginning in Jan 2017, all CCAF associate in applied science degree programs will allow students to complete either 3 semester hours of written communication and 3 semester hours of oral communication **OR** 6 semester hours of non-duplicative written communication with no oral communication. The remaining general education requirements are unchanged and include 3 semester hours of mathematics, 3 semester hours of social science, and 3 semester hours of humanities. We are excited to offer our students additional flexibility in meeting the general education requirements.

CCAF is working extremely hard to reduce our transcript backlog. In June 2015, it took us 109 days to load a transcript to a student record. Due to the hard work at the administrative center and countless hours of civilian overtime, we reduced the backlog to 15 days. We know we still have room for improvement. We are pursuing electronic transcript capability in addition to undergoing a continuous process improvement effort to look for ways to be more efficient. We appreciate your patience with the administrative center as we strive to improve our customer service.

We think CCAF is more relevant and more popular than ever before. The education helps our Airmen form better habits of mind, improve their critical thinking skills, increase their diversity of thought, and become more innovative. Thanks for everything you do to ensure our Airmen reach their educational goals.

~Lt Col Leap

"The foundation of liberty is knowledge"



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CCAF CREDIT FOR SPECIALTY SKILL LEVELS

MR. BREEDING, ASSOCIATE DEAN, ACADEMIC PROGRAMS, 5015

JAN-APR 2016



CCAF awards academic credit to students for advancement in knowledge and skills within their occupational specialty. This credit is referred to “Specialty Internship,” which recognizes a structured performance and documented upgrade training process within the Airman’s Air Force enlisted occupational specialty. Upgrade training typically includes a Career Development Course, with closed book proctored exams; on-the-job training processes; specific time in upgrade training; and demonstrated experience, and qualification, and proficiency of job tasks outlined in the *Career Field Education and Training Plan* (CFETP).

CCAF awards students 8 semester hours of technical credit (INT5000) for earning the 5-skill level (Journeyman). 4 semester hours of technical credit (INT7000) is awarded when the 7- skill level (Craftsman) is earned. No credit is awarded for earning the 9-skill level (superintendent) or Chief Enlisted Manager (CEM). Degree program-applicable Specialty Internship credit may be applied to satisfy Technical Education and Program Elective requirements in all CCAF AAS degree programs.

What about the 3-skill level (Apprentice)? CCAF credit is not awarded for the 3-skill level because the 3-skill level is earned upon completion of the formal initial skills technical training course for the occupational specialty. However, CCAF does have a provision for students who do not attend formal initial skills technical training.

CCAF will award students 6 semester hours of technical credit (INT3000) if he or she does not attend formal initial skills technical training. However, this credit is not automatically awarded. INT3000 may be loaded to a student’s record after the student has earned the 5-skill level (Journeyman) and *only* if it will make the student a degree candidate.

To have INT3000 added to a student record, the CCAF advisor must submit a CCAF student Action Request and provide supporting documentation (AF Form 2096, etc.).

Attained specialty skill levels are automatically reported to CCAF through the Uniformed Airmen Report (UAR) update process. CCAF will not award credit for a skill level that cannot be verified through AFPC resources.

Special Duty Internship (SD) credit is awarded to a student pursuing a degree on the basis of a Special Duty Identifier (SDI) or Reporting Identifier (RI). The SDI3000 credit will not be awarded to a student who has attended and completed a formal initial skills technical training course for the SDI or RI.

Award of SDI Internship credit requires submission of a CCAF Student Action Request from the CCAF advisor. The Specialty Internship and Special Duty Internship credit may be awarded, but both cannot be applied toward the same degree program requirements.

Refer to the [CCAF Advisor Handbook](#) for additional information and guidance. For additional information contact me at DSN 749-5015 or estel.breeding@us.af.mil.



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GEM AND AU-ABC NEWS!

MS. GARTEN, PROGRAM MANGER, MEDIA AND DISTANCE LEARNING FLIGHT, 5010

In 2015, the GEM and AU-ABC programs experienced continued success. The GEM program had approximately 20,000 students enrolled in 39,852 courses. The AU-ABC program had 21,117 students enrolled in 26,546 courses and bolstered 589 graduates.



Did you know?

Two AU-ABC Partner Schools Closed Their Doors

On 28 April 2015, Jones International University (JIU) was removed from the AU-ABC program due to school closure upon graduating their Class of 2015. Find out more about the school closure [here](#). Consequently all five of the JIU AU-ABC programs were removed from the AFVEC AU-ABC search feature. The five programs were the Bachelor of Business Administration – Generalist, Bachelor of Business Administration – Finance, Bachelor of Business Administration – Health Care Management, Bachelor of Business Administration – Technology Services Management and Bachelor of Arts in Business Communication – Communication Management.

On 15 Mar 2016, Allied American University (AAU) was removed from the AU-ABC program due to upcoming school closure on 31 Dec 2016. Find out more about the school closure [here](#). Consequently all five of the AAU AU-ABC programs were removed from the AFVEC AU-ABC search feature. The five programs were the Business Administration, Computer Information Systems, Criminal Justice, General Studies (no concentration) and General Studies (with concentration).

Kudos to both JIU and AAU for doing a great job with their teach-out programs!

Follow-Up News

In the July – December 2015 CCAF Update there were two articles reporting two GEM and AU-ABC technology bugs: [AFAEMS GEM and AU-ABC School List Bug](#) and [AFVEC GEM Bug](#). I am pleased to report that both bugs have been remedied. Please refer to the July – December CCAF Update for the full articles.

Do you have questions? Please email the GEM & AU-ABC Program Manager at ccaf.decm@us.af.mil



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SENIOR ENLISTED LEADER UPDATE—2015 YEAR IN REVIEW

JAN-APR 2016

CMSGT HOLLIS, VICE COMMANDANT, X5152

Community College of the Air Force Senior Enlisted Leader Update



CMSgt Andrew Hollis CCAF/CV

JANUARY 2016



CCAF - 2015 Year in Review

2015 epitomized CCAF's role in the deliberate development of our Airmen. The April graduating class was the largest Spring class recorded in our 43 year history with 11,575 graduates.

CCAF closed out the year by setting yet another record in the number of annual graduates with 23,206. This marked the sixth consecutive year of record breaking graduate totals.

2015 was also a year highlighted by an increased number of graduates in all total force components.

| | 2015 | 2010 |
|---------------|--------|--------|
| Active Duty | 16,784 | 13,168 |
| Guard | 3,687 | 2,342 |
| Reserve | 2,678 | 2,231 |
| Other Service | 57 | 79 |

CCAF has currently conferred a staggering 473,962 degrees since inception.

CCAF affiliate schools awarded an unbelievable 1,343,148 semester hours of credit in 2015. At \$250 per semester hour of credit, this equals \$336 million that the Air Force did not have to spend on tuition assistance for our students to earn college credit.

2015 was also a remarkable year for Air Force Credentialing Opportunities On-Line (AF COOL). The program now offers 1,700 total licensures and certifications to Airmen, which includes 928 opportunities added in 2015.

Visit the AF COOL website at:

<https://afvec.langley.af.mil/afvec/Public/COOL/Default.aspx>

Total Force Maximum Education Levels

| | Growth | No Change | Decline | |
|----------------------------|---------------|---------------|---------------|------------|
| AMN Tier (E1 – E4) | | AD | AFRC | ANG |
| AA/AS/AAS | 4.99% | 4.25% | 2.92% | |
| BS | 2.95% | 4.62% | 3.49% | |
| MA/MS | 0.10% | 0.44% | 0.36% | |
| PhD | 0.00% | 0.02% | 0.03% | |
| Prof Degree | 0.00% | 0.01% | 0.02% | |
| TOTAL DEGREES | 8.03% | 9.32% | 6.82% | |
| NCO Tier (E5 – E6) | | AD | AFRC | ANG |
| AA/AS/AAS | 38.97% | 25.10% | 20.56% | |
| BS | 8.71% | 11.20% | 9.58% | |
| MA/MS | 1.11% | 2.07% | 1.67% | |
| PhD | 0.01% | 0.04% | 0.04% | |
| Prof Degree | 0.00% | 0.03% | 0.04% | |
| TOTAL DEGREES | 48.79% | 38.45% | 31.89% | |
| SNCO Tier (E7 – E9) | | AD | AFRC | ANG |
| AA/AS/AAS | 52.75% | 33.95% | 27.65% | |
| BS | 28.54% | 22.20% | 17.98% | |
| MA/MS | 8.81% | 7.94% | 4.77% | |
| PhD | 0.06% | 0.09% | 0.10% | |
| Prof Degree | 0.03% | 0.16% | 0.05% | |
| TOTAL DEGREES | 90.19% | 64.34% | 50.54% | |

CCAF Degree Data by Component & Rank

| CCAF DEGREES | AD | AFRC | ANG | Total |
|---------------|--------|--------|--------|--------|
| All Enlisted | 33.29% | 28.17% | 21.57% | 29.81% |
| Top 5 (E5-E9) | 57.51% | 41.98% | 31.62% | 48.25% |
| Top 3 (E7-E9) | 89.79% | 59.45% | 42.73% | 68.68% |



| | | | | |
|-------------|-------|-------|-------|-------|
| AD | 0.70% | 0.17% | 0.59% | 8.47% |
| ANG | 0.00% | 0.28% | 0.12% | 3.64% |
| AFRC | 0.00% | 0.00% | 0.16% | 4.00% |



| | | | | | |
|-------------|--------|--------|--------|--------|--------|
| AD | 37.66% | 61.73% | 86.75% | 99.92% | 99.92% |
| ANG | 20.42% | 30.63% | 39.84% | 49.86% | 48.33% |
| AFRC | 26.09% | 38.37% | 52.63% | 72.71% | 78.94% |

Questions or Comments Contact ccaf.iesurveys@us.af.mil

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CCAF DATA

MR. SEAWRIGHT, CHIEF, MEDIA AND DISTANCE LEARNING FLIGHT, 5074

JAN-APR 2016



As of February 2016...

Total number of registered students: 273,367

Total Number of graduates: 385,976

Total Number of degrees awarded: 475,878

Wounded Warrior Graduates: 10

Student records maintained: 2,892,079

Certifications issued:

Occupational Instructor Certification (OIC): 17,462 (Program Phased to CIC 1 Jan 11)

CCAF Instructor Certification (CIC) - Level 1: 6,300

CCAF Instructor Certification (CIC) - Level 2: 4,142

CCAF Instructor Certification (CIC) -Level 3: 720

Instructional System Development (ISD) Certification: 398

Professional Manager Certification (PMC): 17,413

AF Airframe and Powerplant (A&P) Certification: 5,857 enrolled with 311 graduates

Campus Affiliations

Number of affiliated schools: 108

Number of CCAF faculty: 6,088

AU-ABC Program – implemented 15 June 2007:

60 schools and 215 four-year degree programs

64,337 total students have enrolled in 151,175 courses to date

GEM Program – implemented 2 March 2009:

72 schools offering 1,198 courses

36,137 total students have enrolled in 43,362 courses to date



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| Year | # Transcripts | Year | # Transcripts |
|------|---------------|------|---------------|
| 2002 | 95,355 | 2009 | 145,519 |
| 2003 | 112,901 | 2010 | 143,059 |
| 2004 | 126,424 | 2011 | 136,611 |
| 2005 | 123,803 | 2012 | 132,582 |
| 2006 | 126,108 | 2013 | 109,193 |
| 2007 | 151,548 | 2014 | 124,100 |
| 2008 | 145,760 | 2015 | 119,050 |
| | | | |

| 9Year | Degrees Awarded | | | Year | Degrees Awarded | | |
|-------|-----------------|---------|--------|------|-----------------|---------|--------|
| | April | October | Total | | April | October | Total |
| 2002 | 4742 | 7832 | 12,574 | 2009 | 8164 | 9383 | 17,547 |
| 2003 | 6845 | 7502 | 14,347 | 2010 | 8426 | 9395 | 17,821 |
| 2004 | 7082 | 7028 | 14,110 | 2011 | 8914 | 9580 | 18,494 |
| 2005 | 7864 | 9103 | 16,967 | 2012 | 9588 | 10560 | 20,148 |
| 2006 | 7648 | 9123 | 16,771 | 2013 | 10832 | 9829 | 20,661 |
| 2007 | 7930 | 9526 | 17,456 | 2014 | 10118 | 13039 | 23,157 |
| 2008 | 8393 | 9506 | 17,899 | 2015 | 11575 | 11631 | 23,206 |
| | | | | | | | |

Websites for Additional Information

CCAF Senior Enlisted Leader (SEL) Updates:

Current: <https://www.my.af.mil/gcss-af/USAF/content/9SWzB>

Previous: <https://www.my.af.mil/gcss-af/USAF/content/4Uc5U>

CCAF Public Website: <http://www.au.af.mil/au/barnes/ccaf>

CCAF Portal Website: https://www.my.af.mil/gcss-af/USAF/site/AETC/AETC_AU/BARNES_CTR/CCAF

CCAF Certifications Page: <http://www.au.af.mil/au/barnes/ccaf/certifications.asp>

CCAF Transcript Page: <http://www.au.af.mil/au/barnes/ccaf/transcripts.asp>

AFCOOL Page: <https://afvec.langley.af.mil/afvec/Public/COOL>

AFCOOL Facebook Page: <https://www.facebook.com/USAF.AFCOOL>

Data as of 5 February 2016: For questions or comments, send an email to: ccaf.iesurveys@us.af.mil



THE COMMUNITY COLLEGE OF THE AIR FORCE

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CCAF CLASSROOM POSTERS DESIGNED BY LOCAL STAFF!

MR. SEAWRIGHT, CHIEF, MARKETING AND MEDIA FLIGHT, 5074

JAN-APR 2016



Affiliated School Liaisons and CCAF instructors can now request copies of four new CCAF classroom posters. The posters were designed by CCAF staff during a recent poster contest.

The Media and Distance Learning Flight held a CCAF Classroom Poster contest to come up with posters that can be used in classrooms at affiliated schools. During last year's Affiliates Schools Advisory Panel, this was one of the requests from some attendees – the need for CCAF classroom posters. Since CCAF no longer has a graphics personnel due to the loss of the personnel position, an initiative led to seeking the assistance of local CCAF staff members' creative juices to meet this need. The result: the selection of four posters designed by our staff that can be used in the CCAF classroom.

Lt Col Nathan Leap posed with the four winners who received gift cards from booster funding. The winners were: MSgt Sharon Jackson, TSgt Brandi Hart, SSgt Aaron Holden, and Mr. Russell Gray. The posters will soon be available on CCAF's portal website for download. Meanwhile, if you would like to receive copies, send an email to ccaf.decm@us.af.mil and include "Classroom Posters" in the subject line. For more information, contact Mr. Benny Seawright at DSN 549-5074.





THE COMMUNITY COLLEGE OF THE AIR FORCE

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CCAF DEGREE ENROLLMENT AND GRADUATE NOMINATION OF STUDENTS WITH MULTIPLE AFSCS

MR. BREEDING, ASSOCIATE DEAN, ACADEMIC AFFAIRS, 5015

JAN-APR 2016



Award of the CCAF Associate in Applied Science (AAS) degree denotes not only that the graduate has completed all academic requirements, but also that the graduate has mastered the skills and can perform at least at the Journeyman skill level in the associated occupational specialty at the time of graduation.

Per CCAF Academic Policies, section 5.3.1., "Students may earn one degree designed for the specific primary Air Force specialty code (PAFSC) and; second, third or fourth AFSC and; reporting identifier (RI); and special duty identifier (SDI) reflected on a current Report on Individual Personnel (RIP)." This policy is sound provided MilPDS records are appropriately updated IAW AFI 36-2101, *Classifying Military Personnel (Officer and Enlisted)*.

Per AFI 36-2101, AFSC skill levels are downgraded and specialty codes withdrawn (removed) after a specific amount of time after not performing in the specialty.

a. Per para 4.1.2.3.1., "AFSCs are withdrawn after 2 additional years of nonperformance when downgraded using Table 4.1." Below is an extract of Table 4.1.:

| If the airman possesses | and the date last performed | then downgrade the |
|-------------------------|-----------------------------|--------------------|
| 5-skill level | 4 years | 3-skill level |
| 7-skill level | 6 years | 3-skill level |
| 9-skill level | 6 years | 3-skill level |

b. Per para 4.1.2.3.2., "SDIs or RIs are withdrawn after 8 consecutive years of nonperformance."

c. Per para 4.1.2.3.3., "Although downgrade action based on consecutive nonperformance in the specialty may or may not have been accomplished as outlined in Table 4.1, AFSCs awarded at the 7- or 9-skill level are withdrawn after 8 years, and 5-skill level (3-skill level, if no 5-skill level exists in the ladder) are withdrawn after 6 years, 3-skill level is withdrawn after 2 years. Failure to downgrade or withdraw AFSCs within the specified time frames does not indicate the Airman remains qualified and will be deleted upon discovery."

During the October 2015 CCAF graduating class, we discovered several graduate candidates held a degree-applicable specialty code (AFSC, SDI, or RI) even though the Airman had not performed in the occupational specialty for several years. In some cases, the Airman had not performed in the occupational specialty for more than 20 years, but still held the 7-skill level in the AFSC. This places CCAF in a tough position to determine eligibility for AAS degree program enrollment and graduation.

Effective 10 December 2015, CCAF staff has been directed to verify Airmen MilPDS records to verify currency in the degree-applicable occupational specialty prior to processing degree program enrollment and graduation if the Airman holds multiple specialty codes. AFI 36-2101 will be the guiding directive and will be the source for CCAF decision-making concerning AAS degree program enrollment and graduation. If a student has a conflict between their MilPDS record and actual performance in the applicable occupational specialty, they may provide CCAF official documentation (AF Form 2096, EPR, etc.) for CCAF consideration. For additional information contact me at DSN 749-5015 or estel.breeding@us.af.mil.



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AFSC MERGER: AIRBORNE OPERATIONS (1A4X1) TO SPECIAL MISSIONS AVIATION (1A9X1)

MSGT OYLER, FLIGHT CHIEF, TECHNICAL DEGREE PROGRAMS FLIGHT, 5042

JAN – APR 2016

In October of 2014, the Airborne Operations career field (AFSC 1A4X1) merged into the Special Missions Aviation (AFSC 1A9X1). This merger has created some concerns for students. The following should help provide you with a better understanding of this merger's impact.



The following is an excerpt of the CCAF Academic Policies:

5.3.1 Students may earn one degree designed for the specific primary Air Force specialty code (PAFSC) and; second, third or fourth AFSC and; reporting identifier (RI); and special duty identifier (SDI) reflected on a current Report on Individual Personnel. An occupational specialty code with a prefix or suffix may be considered a separate occupational specialty. Duty AFSC and Control AFSC are not considered for degree program eligibility.

5.4.1 AFSC conversions or mergers may impact degree program eligibility when the converted or merged AFSC is cataloged to a different degree program. When this occurs, the formal training subject matter of the previous AFSC may not be applicable to discipline of the degree program which the converted or merged AFSC is cataloged.

5.4.2 Initial and subsequent degree program eligibility is dependent on whether the student's converted or merged AFSC requires completion of mandatory initial skills formal training for the new AFSC.

5.4.3 If a student's converted or merged AFSC is cataloged to a different degree program, the student is eligible for both degrees provided the student completed mandatory initial skills formal training requirements for both AFSCs.

5.4.4 If a student's converted or merged AFSC is cataloged to a different degree program, the student is not eligible for both degrees if the student does not complete initial skills formal training requirements for the new AFSC.

5.4.5 If completed formal training in the previous AFSC applies to both degree programs, the student will choose to remain in the previous degree program during the period of enrollment or enroll (requested or 6-year roll) in the degree program which the converted or merged AFSC is cataloged. With either degree, the student will have earned the AFSC-related CCAF degree.

Per CCAF academic policy, students affected by this conversion are eligible for one CCAF degree if he/she is not required to complete initial skills formal training for award of the 1A9X1 AFSC. The student may remain in the Air and Space Operations Technology degree program until graduation or the 6-year catalog roll, whichever comes first; or may request a program change to the Aviation Operations degree program. If a student has already been awarded the Air and Space Operation Technology degree, he/she has earned the degree that is applicable to his/her AFSC and is not eligible for the Aviation Operations degree.

Students affected by this conversion are eligible for the CCAF Air and Space Operations Technology degree and Aviation Operations degree if he/she completed initial skills formal training for award of the 1A4X1 and 1A9X1 AFSCs. The mandatory formal training establishes the technical core for the new career field. However, once the 6-year catalog roll over to the new degree program has occurred or the student requests to be moved to



(Continued from page 10)

the new degree program the student cannot re-enroll into the previous degree program. The intent of this policy is to ensure degree program graduates have completed technical subject requirements specifically related to the discipline of the degree.



Due to the 1A4X1 AFSC no longer being reflected on a student's MilPDS record, the student must initiate a "No Fault" request to complete the Air and Space Operation Technology degree. The "No Fault" policy states the request must be submitted to the CCAF Administrative center within 1 year of removal of the specialty code. This requirement does not apply in this situation and may be submitted after the 1 year timeframe.

If you have any questions, please contact the CCAF Technical Degree Programs Flight at DSN 749-5050 or (334) 649-5050.



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CCAF ADVISOR TRAINING

MS. EVELYN SLAUGHTER, CHIEF, EDUCATION SERVICES FLIGHT, 5022

JAN—APR 2016

CCAF training provides the most current information on degree programs, processes, and procedures to CCAF academic advisors. The resident training is 3 ½ days and the regional training is 3 days. If your unit desires to host advisor training, please let us know. Further information may be obtained by visiting the CCAF Portal Web site. This site also has an Education Services link to the 2016 and 2017 CCAF Training Schedule. Active duty representatives must contact their major command for authorization to attend CCAF training. CCAF requests a list of nominees from each major command approximately 60 days before the class. Air National Guard and Air Force Reserve Command personnel may coordinate attendance through their respective CCAF liaison. Nominees are contacted and their attendance (or non-attendance) is confirmed 30 days before the start of the class. Once confirmations are complete, each major command is notified of any remaining vacancies for alternate personnel.



Workshop Criteria

Please consider the following criteria when selecting personnel to attend advisor training. Education services personnel should:

- work CCAF issues regularly
- counsel CCAF students
- have experience as a CCAF advisor
- be familiar with CCAF General Catalogs, Advisor Handbook and web tools.

2016 Training Schedule

Resident, 8 – 11 Feb 2016
 Resident, 9-13 May 2016
 Resident, 6-10 June 2016
 Regional, 15-18 Aug 2016 (Eastern)
 Regional, 12-15 Sep 2016 (JBSA Lackland)
 Resident, 14-18 Nov 2016
 Regional, 12-16 Dec 2016 (Western)

2017 Training Schedule

Resident, 23-26 Jan 2017
 Regional, 20-23 Feb 2017 (Eastern)
 Regional, 4-7 April 2017 (PACAF)
 Resident, 14-17 May 2017
 Resident, 5-8 June 2017
 Resident, 14-17 Aug 2017
 Regional, 4-7 Sep 2017 (USAFE)
 Resident, 13-16 Nov 2017
 Regional, 4-8 Dec 2017



Educational Services Flight conducted the first Advisor Training Workshop , 8-11 Feb 2016, here at the administrative center.



THE COMMUNITY COLLEGE OF THE AIR FORCE

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EDUCATION SERVICES ADVISORY PANEL 2016

MS. EVELYN SLAUGHTER, CHIEF, EDUCATION SERVICES FLIGHT, 5022

JAN—APR 2016



The Education Services Advisory Panel (ESAP) is scheduled to meet at the CCAF Administrative Center 26-27 July 2016. The ESAP is a forum for addressing issues of mutual concern to the Community College of the Air Force and the education services community. The panel is comprised of education services personnel from Regular Air Force, Air National Guard, and Air Force Reserve Command who manage, counsel, and work with civilian collegiate institutions to arrange course offerings for CCAF degree programs. The panel consists of permanent and rotating members. The tenure for rotation members is three years and four years for the Chair and Co-Chair; therefore each year we bid farewell to outgoing members and welcome new members.

Your recommendations are important! The Educational Services Advisory Panel is an excellent avenue to surface base and major command level concerns. Please review the previous ESAP minutes posted on the CCAF Portal site at “ESAP Recommendation” and submit your recommendation.

CCAF SUCCESS STORIES

MS. EVELYN SLAUGHTER, CHIEF, EDUCATION SERVICES FLIGHT, 5022

Thanks to our students and advisors for the success stories on the CCAF Portal Site and published in the CCAF quarterly update. Sharing their stories not only encourages other students to pursue their CCAF degree, but it also makes a huge statement of how beneficial our technical degree is for promotion and civilian employment after the military. We enjoy hearing from our graduates. Please continue to encourage your graduates to submit their stories. Graduation is a great accomplishment for our student, and we want to share in their success. You may submit stories to CCAF at ccaf.edservices@au.af.mil.



THE COMMUNITY COLLEGE OF THE AIR FORCE

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CCAF PAST GRADUATE

MSGT DEREK LACY, ANG LIAISON, EDUCATION SERVICES FLIGHT, 5023

JAN—APR 2016

I was attending a Keesler AFB, Mississippi education fair spreading the good news about CCAF. It was the typical day as I was answering questions from new technical school trainees inquiring as to how they could finish their CCAF degree when a retired member stopped to listen. I said hello and continued to counsel many students; at least 40 for the day. He listened patiently and then inserted about his own CCAF certificate which later became a degree. A certificate! Yes because he was actually a graduate in 1975 from the first graduating class of CCAF when it was a certificate. He attributed his energy and success from attaining his first certificate which fueled his desire to become an officer. Retired United States Air Force Major Thomas C. Denny now lives in Ocean Springs Mississippi. He was actually a great counselor in spreading the good news about how his CCAF certificate encouraged him to pursue being an officer; he was a very thankful person for this start and a great inspiration to many young trainees. You never know where one certificate or degree will take you and how a CCAF degree will encourage you to pursue more education and career goals; this is the message we need to pass along to all CCAF students as counselors.



Pictured above: Maj Thomas Denny, USAF (Ret) and MSgt Derek Lacy



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CCAF MENTORING TO REACH AIRMEN

by Staff Sgt. Marcy Copeland
56th Fighter Wing Public Affairs
Luke AFB, Arizona

JAN—APR 2016



Thunderbolts working toward earning their Community College of the Air Force degree now have another helpful resource; a wingman.

The Luke Air Force Base education office now offers a CCAF mentorship program. Thunderbolts who have received their CCAF can now be trained how to offer assistance to those who want to pursue their CCAF.

“We developed this program to reach Airmen that normally might not have access to come to the education center,” said Sandra Cooper, 56th Force Support Squadron education counselor. “Airmen may be a little apprehensive about coming here, or may just need a few questions answered. We just started this program and have trained about 25 mentors so far. It is taking off great and we have had others asking to be mentors.”

Having a CCAF degree can increase chances of promotion or help to qualify an Airman for special duty assignments as well as applying the degree toward a bachelor degree. If an Airman chooses to leave the Air Force, the degree is accepted by most colleges to pursue a higher degree.

For Airman leaving the Air Force, some entry-level jobs require an associate’s degree to be considered and a CCAF degree can help meet those requirements.

For those interested in become a mentor, beginning in January 2016, the education office will be holding training twice a month on the first and third Tuesday. Requirements for becoming a mentor is to have the CCAF degree completed, attend the training and the desire to help others.

“We have multiple personnel on different shifts as well as different agencies,” Tech. Sgt. Duane Coley, 56th Equipment Maintenance Squadron production NCOIC. “This program can accommodate all Airmen despite shift, rank, age, or Air Force Specialty Code. I wanted to help my fellow Airman achieve getting her or his CCAF degree early in their career and you get a good feeling knowing that you've helped a fellow Airman.”

Whether a career in the Air Force or a move back to civilian life is the plan, a CCAF degree is a great thing to have, and can help advance an Airman in whatever path they choose.



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ROAD TO SUCCESS

MSGT ELAINE D. LaNOU, SUPERINTENDENT,
BASE TRAINING AND FORCE SUPPORT
WILL ROGERS ANGB, OKLAHOMA CITY, OKLAHOMA

JAN-APR 2016



My journey on the CCAF road to success started many years ago but I really didn't take CCAF seriously until 2012. Not to make excuses for myself but I just thought a CCAF degree was a square to fill and the CCAF program was never heavily promoted. I then was afforded an opportunity to work side by side with our wing Executive Officer and she very proactive in encouraging me to enroll in classes and to my amazement it wasn't as difficult as I thought it would be. Once I completed my CCAF degree I then moved on with my life. Then in October 2014, I was selected as the Superintendent of the Base Education Office. Soon after this appointment, I then attended the CCAF school at Keesler AFB, MS and my eyes were opened once again to the benefits of CCAF. I was amazed at how much effort the entire CCAF team put forth towards every potential CCAF graduate. After school was completed I returned to my unit reenergized with the resolution that the 137th was going to be the best Base Training office in the USAF and that I would use every opportunity available to me to promote CCAF.

The first thing we did to promote CCAF was to design a coin for all CCAF graduates. The coin has the members name and class graduation date engraved in the shape of a diploma. Another thing we did to pique interest in a CCAF degree for our ANG members was to post information on CCAF on the walls directly outside our base training office which highlights CCAF and lists the names of recent graduates and degree title. I recently heard one of our ANG members walk by the office and say it's now cool to get a CCAF degree – words of affirmation. The next thing I did was making it a point to attend every unit's roll call and promote CCAF. A folder is passed out to each member of the unit. The reason behind this was that when members are listening to a briefing they usually only remember small tidbits of information and I thought if the member had something tangible in their hands they would be able to read through the information during their free time and then when they were ready they could stop by the office with questions.

In the past two weeks, Base Training has had two success stories. One individual worked tirelessly to complete his CCAF and once he earned his degree he was hired into a new position because he had his CCAF degree. Another success story involves an individual who was scheduled to retire after the April UTA. I was briefing his unit during their roll call and had the opportunity to review the individual's three part folder noticed he was only missing 3 credits for LLMS; since he was a MSgt he already had those credits but didn't know it and had never applied to have them added! The following Monday, I requested a CCAF 968 action request to update his file giving him the credits he needed and then I was able to nominate him for his CCAF degree. Both individuals were of course very pleased and are now looking forward to the Wings' ceremony scheduled for September UTA. They will be presented with a coin and certificate. I even

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joked with them offering the suggestion that next year we will be wearing a cap and gown to the graduation ceremonies.

When it comes to a CCAF degree, there are really many things that I could talk about such as the “ABC” program, tuition assistance, GI Bill, and 9-11 GI Bill. With the many educational opportunities available to members of the ANG, there really isn’t any excuse as to why every member of the Air National Guard cannot earn a CCAF degree. I believe it all starts at the beginning of an individual’s career and we as a whole need to promote, promote, and promote CCAF. It should be a part of every member’s career progression and it should not be limited to the “I need it to make Senior Master Sergeant” mentality. The mentality should be “I need it because I will be a better person and service member once I attain this degree.

MSgt LaNou’s outreach extends to over 1,000 members of the Oklahoma ANG by attending squadron roll calls and distributing three part folders which contain the CCAF Progress Report, CLEP Info/ABC/AF COOL, and a guide on how to access the Air Force Virtual Education Center (AFVEC).





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AWARDS AND EDUCATION COVERED DURING LUNCH AND LEARN EVENT

JAN-APR 2016

SENIOR MASTER SGT ERIC PETERSON, 120 AIRLIFT WING
GREATFALLS, MONT.



120th Airlift Wing Commander Col. Lee Smith discusses awards and decorations and continuing education during his second brown bag lunch seminar held at the 120th AW Dining Facility April 11, 2016. (U.S. Air National Guard photo by Senior Master Sgt. Eric Peterson)

120th Airlift Wing Commander Col. Lee Smith conducted the second in a series of brown bag lunch seminars at the 120th AW dining facility April 11.

The lunch and learn topics covered during the event included a discussion of awards and decorations and continuing education.

Col. Smith provided his personal philosophy on how to improve the awards and decorations program at the 120th AW.

He said when someone considers nominating an individual for one of the three commonly awarded medals the appropriateness of their rank should be

taken into consideration.

Senior airmen and lower ranked individuals may be nominated for the Air Force Achievement Medal; company grade officers and noncommissioned officers may be nominated for the Air Force Commendation Medal; and the Meritorious Service Medal is appropriate when nominating senior noncommissioned officers and field grade officers for an award.

“At the three to five year point is a perfect time to start looking at someone to see whether or not they merit a citation,” Col. Smith said. “Ideally, the person has no negative information during the award period. The fundamental requirement for an award is that their performance is truly exceptional and above and beyond what their peers are.”

Col. Smith said he looks for three criteria for justifying an Airman for an above the zone nomination for award: the scope of responsibility, duration and the impact of the Airman’s actions. He said the scope of responsibility and the impact of the action must be above the rank class of the nominated individual. He cited the example of an Airman working at a shop or squadron level who may have accomplished something that impacted the wing or the entire Montana Air National Guard.

Col. Smith said leadership or supervisors should also consider their Airmen for an award each time they experience a permanent change of assignment (PCA). “Supervisors should at least ask the question if one is

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warranted,” Col. Smith said. “That way people get the credit that they deserve.”

Professional military education (PME), advanced academic degrees and Community College of the Air Force (CCAF) degrees are all forms of continuing education and have become important elements to an Airman’s professional career. “There are two ways we learn in life,” Col. Smith said. “One of them is through experience and the other one is through education, but experience is the one thing you get after you need it and oftentimes the lesson hurts.”



Col. Smith said education accelerates the experience process to provide a less-painful lesson. He said the benefit of education allows you to front-load experience to be able to take what has been learned in an academic setting and apply it to real life. “Education and experience are both important, especially in the Air Force,” Col. Smith said. “The sooner you gain that knowledge and education the better for you to use it more in your career.”

The Air Force now requires Airmen to have earned CCAF degrees prior to consideration for promotion to the senior and chief master sergeant ranks. The Montana Air National Guard recently experienced its largest class of CCAF graduates. In March, 33 Airmen received associate of applied science degrees in education areas relating to their Air Force career fields. “That’s awesome and a very positive trend,” Col. Smith said. “I think we can definitely build upon that.”

Article can be found at: <https://www.dvidshub.net/news/196673/awards-and-education-covered-during-lunch-and-learn-event#.VyHizXA8KK0>



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GOODFELLOW'S COMMUNITY COLLEGE GRADUATES 151 STUDENTS

MICHELL GAITAN, STAFF WRITER, SAN ANGELO STANDARD-TIMES
SEPTEMBER 11, 2015

JAN-APR 2016



Goodfellow Air Force Base's Community College of the Air Force held a commencement ceremony Wednesday to honor about 150 enlisted members who earned their degrees. The ceremony was held on the base's parade grounds with musical performances by Lake View High School's band.

Retired Chief Master Sgt. Robert A. Mehaffey encouraged graduates to continue their education and shared his experiences in higher education during his commencement speech. At retirement in 1976, Mehaffey was Senior Enlisted Advisor to the 6940th Security Wing Commander at Goodfellow — the first to hold that position.

"That degree became the key that opened the door for advancement," he said. "Without it I would have been ineligible for the higher positions. Today you have every reason to be proud of your accomplishments." Of the 151 graduates, which included enlisted service members from all branches, more than 50 crossed the stage to receive their diplomas. The others are no longer stationed at Goodfellow.

"My question becomes, are you at the top of the game? Are you capable of more? How much more? What's your goal in the military? For that matter, what's your goal in life?" Mehaffey asked the graduates. "Let me just say to you that you're free to choose what comes next, but you're not free from the consequences of your choice. What you decide now will certainly affect your future."

Retired Col. Charlie Powell presented one graduating airman who is pursuing a bachelor's degree with a \$700 Warrior Award scholarship. The Air Force Association also awarded five \$400 scholarships to airmen pursuing bachelor's degrees.

The ceremony was an exciting moment because of all the hard work the students have put into earning their degrees, said Master Sgt. Otilio Blanco.

"What we do is a career, it's not a job," he said. Earning a degree "is the stepping stone in their career." As an unannounced surprise, Powell himself was awarded with honorary title of Chief Master Sgt. after presenting the scholarships.

"It was a big surprise, but an even bigger honor," Powell said. "It just lit my fire." The CCAF offers job-related associate degrees in applied science and other academic credentials. CCAF serves the Air Force's enlisted total force and partners with over 108 affiliated Air Force schools, 82 Education Service Offices worldwide and more than 1,500 civilian academic institutions to serve approximately 300,000 active, guard and reserve enlisted personnel.



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ASL TRAINING HAS RETURNED

TSGT BRANDI HART, REGIONAL MANAGER, CAMPUS AFFILIATIONS, 5108

JAN—APR 2016

Affiliate School Liaison Training, formerly known as the ASL Workshop, has returned. Campus Affiliations would like to thank you for aiding in our efforts to bring this training back. We now have the approval to run the training IAW travel guidelines and procedures.

Who can Attend?

- Affiliate school liaisons requiring annual/initial ASL training
- Alternate ASLs are encouraged to attend as well
- Schools interested in becoming affiliated

Who is responsible for the cost of the trip/travel?

- The training is free
- The affiliate school sending the ASL is responsible for all travel cost

How do I sign-up for the training?

- Sign up through the SharePoint link provided below: <https://cs3.eis.af.mil/sites/AE-ED-03-54/default.aspx>
- If you do not have access to the SharePoint site, click the request access link, and you will receive an e-mail once access has been granted



Campus Affiliations Flight held its Affiliated Schools Liaison Training at Maxwell AFB, Gunter Annex AL 23-25 Feb 2016

What are the current training dates available?

- 4-6 October

We look forward to seeing you then!



ASL training 19-21 April at CCAF



SSgt Talitha Jewell is presented her CCAF Diploma from Lt Col Leap while attending April's ASL Training.



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MEET THE CAMPUS AFFILIATIONS FLIGHT

TSGT BRANDI HART, REGIONAL MANAGER, CAMPUS AFFILIATIONS, 5108

JAN—APR 2016



The Campus Affiliation Flight is here for our CCAF Affiliated Schools!
Our goal is to:

- ◆ Maintain Southern Association of Colleges and Schools accreditation principles for 108 CCAF schools worldwide
- ◆ Develop comprehensive Policies Procedures and Guidelines for affiliate schools
- ◆ Conduct Compliance Requirements Visits
- ◆ Manage credentials for more than 6,200 Air Force instructors
- ◆ Conduct Affiliated Schools Advisory Panel meetings for inputs to the CCAF Policy Council
- ◆ Recommend school actions to AU BOV for new schools, mission transfers and sanctions



The Staff left to right: Mr. William Nicholas, Division Chief & Associate Dean, CCAF; MSgt Jason Fowler, Superintendent & Flight Chief. Regional Managers—MSgt Alicia Barley, TSgt Jarmeea Otten, TSgt Benita Casemere, MSgt Jason Howard and TSgt Brandi Hart.



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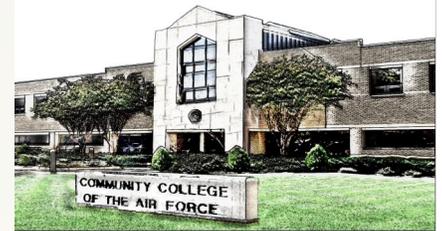
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AFFILIATED SCHOOLS ADVISORY PANEL MEETING

Ms. YOLANDA ALSTON, MEDIA AND DISTANCE LEARNING FLIGHT, 5075

JAN-APR 2016



The Affiliated Schools Advisory Panel (ASAP) met at the SNCOA Library at Maxwell AFB, Gunter Annex, Alabama, 2-4 February 2016.

The panel provides a forum for addressing issues of mutual concern to both the Community College of the Air Force and the affiliated schools. The panel meets at least annually to review and recommend actions concerning CCAF affiliated school policies, administrative procedures and affiliation requirements; and encourages participation in the CCAF system. The panel consists of representatives from technical and specialized training, enlisted professional military education, command-sponsored schools, AFRC, ANG and Headquarters AETC staff. The panel serves the best interest of CCAF students and protects the CCAF systems by ensuring schools support affiliation requirements.



Pictured: The 2016 Affiliated Schools Advisory Panel members and the CCAF Campus Affiliations staff.



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CCAF ADDS BLUETOOTH TO OPERATIONS

MR. BENNY SEAWRIGHT, CHIEF, MEDIA AND DISTANCE LEARNING FLIGHT, 5074

When the Air Force decided units could no longer use wireless devices on the AFNET, the decision had a large impact in classrooms and conference rooms because it somewhat tied instructors and briefers to the podium to use the keyboard and mouse instead of wireless pointing devices.

Our CCAF technical team researched a solution which would allow our instructors to continue to be able to move from the podium during their presentations. The result: Bluetooth wireless technology. After lengthy research, we were able to get approval to use keyboards, mice and pointers that conformed to AF standards of Bluetooth technology. This was no easy task since only a few devices are approved and meet the FIPS140-2 encryption standard for wireless devices. But the end result is now instructors and presenters have the flexibility to “roam” the classroom with their Bluetooth devices (keyboard, mouse, or pointer) in hand while delivering presentations without being tied to the podium. For information regarding our CCAF solution, contact Mr. Benny Seawright at DSN 649-5074, or send an email to ccaf.decm@us.af.mil and include “Bluetooth Devices” in the subject line.

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CCAF COMPUTER LAB MIGRATION—NO COST, HIGH YIELD

JAN—APR 2016

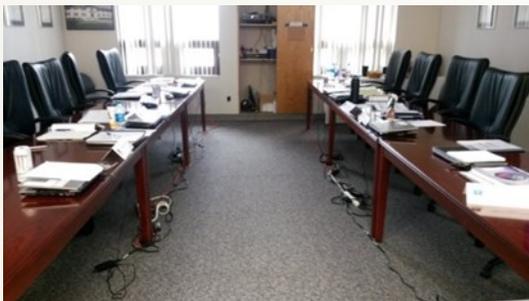
MR. BENNY SEAWRIGHT, CHIEF, MEDIA AND DISTANCE LEARNING FLIGHT, 5074

Approximately one year ago, there was a transformation in room 203 at the Community College of the Air Force administration center. The Training Room which had been converted to a computer lab – utilizing “hand-me-down” laptops from another unit – received a major facelift.

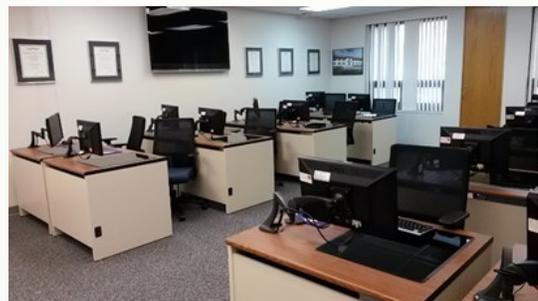
Upon learning that one of the major tenant units at Gunter Annex would be re-locating to Wright-Patterson AFB (WPAFB), we quickly canvassed that organization to see if there were any assets we could acquire for our mission at CCAF. We found office desks, chairs, credenzas, projectors and basic office supplies for our use. We then became aware that the organization was closing its two computer labs and would not be taking any of the equipment to WPAFB. After meeting and collaborating with senior staff of that organization, we were able to obtain 16 computer workstations including personal computers, monitors, mice, keyboard, as well as 16 accompanying computer desks with electrical connections, matching chairs and a smart podium with an instructor chair. These items, which were already on our unit’s unfunded list, would have cost CCAF more than \$26K, but were acquired at zero costs. In addition, since the computers and monitors were transferred to CCAF’s equipment account, the unit will be assured of a 100% refresh of new computers and monitors within the next two years.

The new equipment has aided immeasurably in the mission of training Affiliated School Liaisons and Education Service Advisors who come here TDY. The new systems allow the students to perform unlimited hands on training on CCAF applications and minimize the “death by PowerPoint” in the classroom. Also, TDY students receive that added benefit we can all relate to – the ability to log into AFNET and keep up with office email while away.

The computer lab, which is maintained by an in-house technical team consisting of Mr. Benny Seawright, SSgt Timothy Wilson, SSgt Aaron Holden, and SSgt Joel Metran – who do this as an additional duty – will continue to be modernized as we look ahead. Future plans include onsite customer software training and the capability for video teleconferencing.



Former Training



Today's Training



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AFSC CONVERSION: GEOSPATIAL INTELLIGENCE ANALYST (1N1X1A) TO REMOTELY PILOTED AIRCRAFT (RPA) SENSOR OPERATOR (1U0X1)

JAN—APR 2016

MR. J.R. BREEDING, ASSOCIATE DEAN, ACADEMIC AFFAIRS, 5015

In December 2015, about 56 Airmen within the Geospatial Intelligence Analyst (1N1X1A) career field converted to the RPA Sensor Operator (1U0X1) career field. This conversion impacted degree program eligibility and has created some concerns for students.

Per the *Air Force Airmen Classification Directory*, Airmen affected by this conversion will hold the 1U0X1 AFSC and will not retain the 1N1X1A as an awarded AFSC. Additionally, affected Airmen may not complete initial skills formal training for award of the 1U0X1 AFSC. For CCAF, mandatory formal training establishes the technical core for the discipline of the degree program applicable to the new career field. Therefore, the following guidance is provided for Airmen affected by this conversion.

Airmen affected by this conversion are eligible for one CCAF degree if he/she is not required to complete initial skills formal training for award of the 1U0X1 AFSC. The intent of this policy is to ensure degree program graduates have completed technical subject requirements specifically related to the discipline of the degree. The Airman may remain in the Intelligence Studies and Technology degree program until graduation in the catalog of enrollment or the mandatory 6-year catalog roll, whichever comes first; or may request a program change to the Air and Space Operations Technology degree program. However, once the mandatory 6-year catalog roll from the Intelligence Studies and Technology degree program has occurred or the Airman requests to be moved to the Air and Space Operations Technology degree program, the Airman may not reenroll in the Intelligence Studies and Technology degree program. Additionally, Airman who have already been awarded the Intelligence Studies and Technology degree or Air and Space Operations Technology degree has earned their AFSC-applicable degree.

However, Airmen effected by this conversion who completed formal 1N1X1A and 1U0X1 initial skills technical training will be eligible to complete the Intelligence Studies and Technology degree and the Air and Space Operations Technology degree, provided the Airman held at least the 5-skill level in the 1N1X1A AFSC prior to converting to the 1U0X1 AFSC.

Due to the 1N1X1A AFSC no longer being reflected on an Airman's MilPDS record, a No Fault request must be initiated to complete the CCAF Intelligence Studies and Technology degree. No Fault policy requires the request to be submitted to CCAF within 1 year from removal of the specialty code. This does not apply in this situation. Airmen may submit a **"No Fault"** request beyond the 1-year timeframe and within the 6-year degree program enrollment period. If you have any questions, please contact me at DSN 749-5015 or estel.breeding@us.af.mil.



THE COMMUNITY COLLEGE OF THE AIR FORCE

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INSIDE RYAN HALL

Second Lieutenant Daniel N. Pitts is assigned to the Campus Relations Flight, Community College of the Air Force (CCAF), Maxwell AFB, Alabama. As an Institutional Effectiveness Program Assessment Analyst, he is responsible for supporting the college through institutional research, assessment, and planning activities that demonstrate CCAF's effectiveness and mission accomplishments. He gathers and manages CCAF program trend data which is viewed by senior officials throughout the Air Force and ultimately affects over 280,000 students enrolled in 68 degree programs at 108 affiliated schools, over 6,000 faculty, 82 Education Service Offices, and over 1,500 partnering civilian academic institutions.



Lieutenant Pitts is a native of Erin, Tennessee. He graduated with a Bachelor of Science Degree in Mathematics from Austin Peay State University, and was commissioned through Officer Training School, where he was named a Distinguished Graduate. He entered the Air Force in January 2016.

EDUCATION

2015 - Bachelor of Science Degree in Mathematics, Austin Peay State University

2016 - Distinguished Graduate, Officer Training School, Maxwell AFB, Alabama.

ASSIGNMENTS

March 2016 – Current, Community College of the Air Force, Maxwell AFB, Gunter Annex, Alabama

EFFECTIVE DATE OF PROMOTION:

Second Lieutenant March 18, 2016



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INSIDE RYAN HALL

Master Sergeant Jay Tudela is assigned to the Community College of the Air Force as the Superintendent of Enrollment Management. Sergeant Tudela supports and oversees the updates of more than 2.8 million records encompassing the resident, non-resident and distance learning programs worldwide. He also ensures the division maintains accurate documentation for 68 Associate of Applied Science Degree programs and that a student body in excess of 279,000 located around the world receives outstanding customer service. Sergeant Tudela is also responsible for supervising the management for ordering and printing more than 132,000 transcripts and 20,000 diplomas annually in addition to processing over 80,000 student action requests.



Sergeant Tudela grew up in Whittier, California, and entered the Navy in September 1998. He completed his four-year enlistment as an F/A-18 Aviation Electronics Technician Petty Officer Second Class. MSgt Tudela then entered the Air Force in February 2003 as a C-5 Crew Chief and retrained into the Flight Engineer career field in June 2007. His assignments include bases in Florida, Virginia, California, Arkansas and Maryland. Additionally, he has deployed and flown combat missions in support of the Global War on Terrorism.

EDUCATION

- 2004 Airman Leadership School, Travis AFB, California
- 2010 Noncommissioned Officer Academy, Keesler AFB, Mississippi
- 2012 Associate in Applied Science Degree in Aviation Operations, Community College of the Air Force
- 2012 Associate in Applied Science Degree in Aviation Maintenance Technology, Community College of the Air Force
- 2012 Senior Noncommissioned Officer Academy, Non-residence
- 2012 Senior Enlisted Joint Professional Military Education, Non-residence

ASSIGNMENTS

1. September 1998 – November 1998, Trainee, Basic Military Training, RTC, Great Lakes, Illinois
2. November 1998 – April 1999, Student, Aviation Electronics Technician Organizational Level Course, NAS Pensacola, Florida
3. April 1999 – June 2000, Aviation Electronics Technician, VFA-106, NAS Cecil Field, Florida
4. June 2000 – September 2002, Aviation Electronics Technician, VFA-106, NAS Oceana, Virginia
5. February 2003 – March 2003, Student, Aerospace Maintenance Apprentice, Sheppard AFB, Texas
6. March 2003 – June 2007, Flying Dedicated Crew Chief, 60th Aircraft Maintenance Squadron, Travis AFB, California
7. June 2007 – December 2007, Student, Flight Engineer, Kelly AFB, Texas
8. December 2007 – January 2010, Flight Engineer, 53d Airlift Squadron, Little Rock AFB, Arkansas
9. January 2010 – February 2013, Instructor Flight Engineer, 29th Weapons Squadron, Little Rock AFB, Arkansas
10. February 2013 – December 2015, Flight Chief, Instructor Flight Engineer, Operations Group Flight Engineer Functional, 99th Airlift Squadron, JB Andrews, Maryland
11. December 2015 – Present, Superintendent, Enrollment Management, Community College of the Air Force, Maxwell AFB, Gunter Annex, Alabama

MAJOR AWARDS AND DECORATIONS

- Meritorious Service Medal
- Air Medal with one oak leaf cluster
- Aerial Achievement Medal
- Air Force Commendation Medal
- Combat Readiness Medal
- Air Force Good Conduct Medal with three oak leaf clusters
- Navy Good Conduct Medal
- National Defense Service Medal
- Iraq Campaign Medal with one bronze service star
- Global War on Terrorism Expeditionary Medal
- Global War on Terrorism Service Medal



THE COMMUNITY COLLEGE OF THE AIR FORCE

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INSIDE RYAN HALL

Staff Sergeant Steven P. Bazar was assigned to the Community College of the Air Force (CCAF) in January 2016 as a Program Manager for the Transportation Degree Program. He serves in a position utilizing career field expertise to develop, implement, and manage degree programs serving over 14,000 enlisted members. His responsibilities include researching civilian college coursework and evaluating curricula for 180 technical courses, translating curriculum content into civilian collegiate credit. In addition, Sergeant Bazar advises students, education services officers, counselors and technical training staff on academic programs and serves as a CCAF consultant to Air Force career field managers during Utilization and Training Workshops.



SSgt Bazar was born and raised in Opelousas, LA and entered the Air Force in July 2004 from New Orleans, LA. After graduating basic training and technical training school in November 2004, Sergeant Bazar was assigned to McGuire AFB, NJ and then went on to Davis-Monthan AFB, AZ in May 2009. He has deployed 4 times in support of Operation IRAQI FREEDOM, Operation ENDURING FREEDOM, and Operation NEW DAWN to Kuwait, Qatar, and Afghanistan. He is married to TSgt Jaimie Bazar who is assigned to the Air Force Life Cycle Management Systems as a CMOS Function Analyst at Maxwell AFB, Gunter Annex, AL. They have a newborn son named Canaan and a Jack Russel Terrier named Jeter.

EDUCATION

2009 - Airman Leadership School, McGuire AFB, NJ

2015 - Associate Degree in Applied Science Degree in Transportation, Community College of the Air Force

2016 - Noncommissioned Officer Academy DL, Maxwell-Gunter AFB, Alabama

ASSIGNMENTS

1. Jul 2004 - Oct 2004, Trainee, Basic Military Training, Lackland AFB, TX
2. Oct 2004 - Nov 2004, Student, Air Transportation Apprentice Course, Lackland AFB, TX
3. Nov 2004 - Aug 2007, Aircraft Services Representative, McGuire AFB, NJ
4. Aug 2007 - May 2009, Special Services Representative, McGuire AFB, NJ
5. May 2009 - May 2015, Air Terminal Representative, Davis-Monthan AFB, AZ
6. May 2015 - Aug 2015, Small Air Terminal Ops Manager, Davis-Monthan AFB, AZ
7. Aug 2015 - Dec 2015, Small Air Terminal Supervisor, Davis-Monthan AFB, AZ
8. Jan 2016 - Present, Transportation Degree Program Manager, Community College of the Air Force, Maxwell AFB, Gunter Annex, AL

MAJOR AWARDS AND DECORATIONS

Air Force Commendation Medal

Air Force Achievement Medal with two bronze oak leaf clusters

Meritorious Unit Award

AF Outstanding Unit Award with one silver oak leaf cluster

AF Good Conduct Medal with two bronze oak leaf clusters

National Defense Service Medal

Afghanistan Campaign Medal with one bronze star

Global War on Terrorism Expeditionary Medal

Global War on Service Expeditionary Medal

Air Force Expeditionary Service Ribbon with Gold Border with four bronze oak leaf clusters

AF Longevity Service with one bronze oak leaf cluster

North Atlantic Treaty Organization (NATO) Medal



THE COMMUNITY COLLEGE OF THE AIR FORCE

THE AIRMAN'S COLLEGE



INSIDE RYAN HALL

Staff Sergeant Rebecca Mercado was assigned to the Community College of the Air Force in January 2016, as a program manager for the Logistics and Music degree programs. She develops and maintains three Associate in Applied Science degree programs that affect four Air Force Specialty Codes. SSgt Mercado evaluates and translates curriculum of 100+ technical courses from conversion to accredited collegiate credit. She also advises students and education service officers worldwide on Community College academic policies and procedures. In addition, SSgt Mercado is a Community College of the Air Force consultant to Air Force career field managers during Utilization and Training Workshops.



SSgt Mercado was born in Hilo, Hawaii, and entered the Air Force in February 2007 as a Materiel Manager. In addition to working multiple Materiel Management sections, she has deployed twice in support OPERATION ENDURING FREEDOM.

EDUCATION

2012 Airman Leadership School

2013 Bachelor of Arts Degree in Psychology, Ashford University

2015 NCO Academy, Non-Residence

2016 Associate in Applied Science Degree in Logistics Management, Community College of the Air Force

ASSIGNMENTS

1. Mar 2007 - Apr 2007, Supply Apprentice Course, Lackland AFB, Texas
2. Jun 2007 - Oct 2008, Aircraft Parts Store Apprentice, Davis-Monthan AFB, Arizona
3. Oct 2008 - Oct 2010, Individual Protective Equipment Apprentice, Kadena AFB, Japan
4. Oct 2010 - Oct 2011, Maintenance-Supply Liaison, Kadena AFB, Japan
5. Oct 2011 - Jan 2013, Inventory Supervisor, Travis AFB, California
6. Jan 2013 - Aug 2015, Individual Protective Equipment Supervisor, Travis AFB, California
7. Aug 2015 - Jan 2016, Flight Administrator, Travis AFB, California
8. Jan 2016 - Present, Degree Program Manager, CCAF, Maxwell AFB, Gunter Annex, Alabama

AWARDS AND DECORATIONS

AF Commendation Medal

AF Achievement Medal, Two Oak Leaf Clusters

AF Outstanding Unit, Five Oak Leaf Clusters

AF Good Conduct Medal, Two Oak Leaf Clusters

National Defense Service Medal

GWOT Expeditionary

GWOT Service

Air Force Expeditionary Service, Gold Border and One Oak Leaf Cluster

Air Force Longevity of Service, One Oak Leaf Cluster



THE COMMUNITY COLLEGE OF THE AIR FORCE

THE AIRMAN'S COLLEGE



INSIDE RYAN HALL

Mr. Stephen Mihal rejoined the Community College of the Air Force as an Education Services Specialist in February 2016. He provides education advisement and counseling, quality assurance, degree program development, and curricular research in support of the Academic Programs Division.

Mr. Mihal grew up in upstate New York. He entered the Air Force in 1985 and has held various aircraft maintenance and special duty positions. His notable experiences include the development and implementation of policies at the Community College for the Air Force, conducting logistic assessments and management reviews for the Inspector General of the Air Force, the responsibility for secure movement of time-sensitive and highly classified material throughout the United States Central Command Area of Responsibility, a squadron and group superintendent, and the establishment of a new noncommissioned officer academy. Mr. Mihal has been stationed in New York, Texas, Alabama, North Carolina, Florida, New Mexico and Southwest Asia in direct support of operations ENDURING FREEDOM and IRAQI FREEDOM.



EDUCATION

- 1985 Corrosion Control Technical School, Sheppard AFB, Texas
- 1990 Noncommissioned Officer Leadership School, Sheppard AFB, Texas
- 1992 Bachelor of Science Degree in Corporate Training and Development, Wayland Baptist University, Plainview, Texas
- 1993 Associate in Applied Science Degree in Instructor of Technology, Community College of the Air Force
- 1994 Noncommissioned Officer Academy, Goodfellow AFB, Texas
- 1994 Associate in Applied Science Degree in Metals Technology, Community College of the Air Force
- 1999 Senior Noncommissioned Officer Academy, Maxwell AFB, Gunter Annex, Alabama
- 2000 Academic Instructor School, Maxwell AFB, Alabama
- 2005 Aircraft Maintenance Production Course, Air Mobility Warfare Center, Ft Dix, New Jersey
- 2008 Chiefs Leadership Course, Maxwell AFB, Gunter Annex, Alabama
- 2010 Air Force Combat Ammunition Senior Officer Course, Beale AFB, California

ASSIGNMENTS

1. Jan 1985 – Mar 1985, student, Basic Military Training, Lackland AFB, Texas
2. Mar 1985 – May 1985, student, Technical Training, Sheppard AFB, Texas
3. Jun 1985 – Oct 1988, Corrosion Control Technician, 380th FMS, Plattsburgh AFB, New York
4. Oct 1988 – Sep 1993, Instructor, Aircraft Structural Maintenance, Sheppard AFB, Texas
5. Sep 1993 – Jul 1994, Squadron Quality Advisor/Facilitator, Sheppard AFB, Texas
6. Jul 1994 – Sep 1995, Assistant Instructor Supervisor, Sheppard AFB, Texas
7. Sep 1995 – Sep 1997, Superintendent, Aircraft Degree Programs, Maxwell AFB, Alabama
8. Sep 1997 – Jul 2000, Associate Registrar, CCAF, Maxwell AFB Alabama
9. Jul 2000 – Jan 2002, Airman Leadership School Flight Chief, Seymour Johnson AFB, North Carolina
10. Jan 2002 – Feb 2003, Director of Education, Tyndall Noncommissioned Officer Academy, Tyndall AFB, Florida
11. Feb 2005 – Mar 2007, Superintendent, Aircraft Systems Branch, Air Force Inspection Agency, Kirtland AFB, New Mexico
12. Mar 2007 – Apr 2008, Station Chief, Defense Courier Station Bahrain, Naval Support Activity Bahrain
13. Apr 2008 – Aug 2009, Superintendent, 361st Training Squadron, Sheppard AFB, Texas
14. Aug 2009 – Dec 2010, Superintendent, 82d Training Group, Sheppard AFB, Texas
15. Dec 2010 – Jan 2015, Commandant, Sheppard NCO Academy, Sheppard AFB, Texas
16. Jan 2015 – Jul 2015, Aerospace Science Instructor, Volcano Vista High School, Albuquerque, New Mexico
17. Jul 2015 – Feb 2016, CCAF Affiliated School Liaison, 58 Special Operations Wing, Kirtland AFB, New Mexico
18. Feb 2016 – Present, Curriculum and Training, CCAF, Maxwell AFB, Gunter Annex, Alabama

MAJOR DECORATIONS

- Defense Meritorious Service Medal
- Meritorious Service Medal with seven oak leaf clusters
- Air Force Commendation Medal with two oak leaf clusters
- Air Force Achievement Medal



THE COMMUNITY COLLEGE OF THE AIR FORCE

THE AIRMAN'S COLLEGE



INSIDE RYAN HALL

Mr. Jeffery Offhaus is an Education Specialist in the Curriculum and Training Flight for the Community College of the Air Force (CCAF), Maxwell Air Force Base, Gunter Annex, Alabama. Mr. Offhaus provides educational advisement and counseling, quality assurance, degree program development, and curricular research in support of the Academic Programs Division.

Mr. Offhaus was previously assigned as a Regional Manager and Flight Chief for the Campus Affiliations division of CCAF, where he managed affiliation and administrative processes for 103 affiliated schools and 6,500 instructors awarding college credit for more than 2,100 courses worldwide.

Mr. Offhaus has more than 28 years of Air Force, aircraft maintenance and education experience. He began his Air Force career at Seymour Johnson AFB NC as an F-4E Armament Systems Specialist and later transitioned to F-15E Strike Eagle. During Desert Shield/Storm, he was deployed to Oman and Saudi Arabia and returned for several Operation Northern Watch deployments totaling over 2 years in theatre. In 2000, he retrained into the Education and Training career field and returned to Seymour Johnson AFB as an Instructional Systems Development Technician. In 2002, he was assigned to CCAF as a Regional Manager and later as Flight Chief with Campus Affiliations. In 2008 he was assigned to Barnes Center for Enlisted Education, Maxwell AFB, Gunter Annex Alabama, as an Instructional Systems Development Technician where he wrote and developed curriculum for the Non-Commissioned Officer Academy resident and non-resident programs. After retirement in April 2011, Mr. Offhaus began his Air Force civil service career at Air University before returning to CCAF.



EDUCATION AND CERTIFICATIONS:

- 1992 Airman Leadership School
- 2003 Noncommissioned Officer Academy
- 2006 Senior Noncommissioned Officer Academy by Correspondence
- 2005 Associate in Applied Science Degree in Education and Training Management, Community College of the Air Force
- 2007 Bachelor of Science Degree in Resources Management, Troy University-Montgomery
- 2010 Master of Science Degree in Adult Education, Troy University-Montgomery
- 2010 Instructional Systems Development Certification, Community College of the Air Force

ASSIGNMENTS:

1. 1987-2000 Armament Systems Specialist, 336th Fighter Squadron, Seymour Johnson AFB, NC
2. 2000-2002 Instructional Systems Development Technician, 4LSS, Seymour Johnson AFB, NC
3. 2002-2006 Regional Manager, Campus Affiliations, CCAF, Maxwell AFB, AL
4. 2006-2008 Flight Chief, Campus Affiliations, CCAF, Maxwell AFB, AL
5. 2008-2011 Instructional Systems Designer, Barnes Center for Enlisted Education, Maxwell AFB, Gunter Annex, AL
6. 2011-2015 Education Technician, Air University Registrar, Maxwell AFB, AL
7. 2015-Present Education Specialist, Curriculum and Training, CCAF, Maxwell AFB, Gunter Annex, AL

AWARDS/DECORATIONS:

- Meritorious Service Medal with Oak Leaf Cluster
- Air Force Commendation Medal, 2 Oak Leaf Clusters
- Air Force Achievement Medal, 2 Oak Leaf Clusters
- Southwest Asia Service Medal with 3 service stars
- Air Force Outstanding Unit Award, 5 Oak Leaf Clusters
- Kuwait Liberation Medal Kingdom of Saudi Arabia
- Kuwait Liberation Medal Government of Kuwait
- Armed Forces Expeditionary Medal