

# Squadron Officer School (SOS)

## Frequently Asked Questions

### When will my Training Report (AF Form 475) be processed?

In accordance with AFI 36-2406, within 60 calendar days of graduation, Squadron Officer School will forward the original AF Form 475, Education/Training Report (TR), to HQ Air Force Personnel Center for filing into the Master Personnel Record Group (MPerRGp). Allow an additional 75 days for the record to appear in PRDA. SOS does not keep a copy of the Training Report.

### Who can I contact if my Training Report is missing?

For missing Training Reports, contact the agency below:  
Active Duty – AFPC/PBSE / Randolph AFB, TX / DSN 665-4612  
Guard/Reserve – ARPC/DPBR1 / Denver, CO / DSN 926-6340

### How do I get my SOS Transcript for College Credit?

Students should visit the Air University Registrar web page to request a copy of their transcript.

### Do I need to submit a Total Active Federal Service Commitment (TAFSC) waiver to SOS?

You are NOT required to submit a TAFSC waiver to SOS before attending the course. All TAFSC waivers should be routed through your MAJCOM/A1 office.

-- Note: Some MAJCOMS have delegated the approval authority for TAFSC waivers to individual Wing Commanders. Consult your MAJCOM/A1.

### Are rental cars authorized?

SOS does NOT provide students rental cars, nor can it authorize their use on your orders. Students do not require a vehicle during their time at SOS but may find it more convenient to bring a personal/rental vehicle. You do not need to register a vehicle when you arrive on Maxwell. Contact your unit training/financial training manager if you will need personal transportation.

It is HIGHLY RECOMMENDED that civilian students be authorized a rental vehicle. Civilians are not authorized commissary privileges and will require means to travel 5 miles off base to the nearest grocery store to acquire groceries if desired. If you are unable to bring a personal vehicle or secure a rental car, you should notify your flight commander on day 1 of class so that they are aware of your situation.

### Room amenities

Single room lodging is automatically reserved for students. Flights are usually booked on the same floor. Rooms may have a microwave and refrigerator while others will have a kitchenette. Further questions should be directed to Maxwell Lodging 334-953-3931 or DSN 493-3931.

## Health care coverage

The 42<sup>nd</sup> Medical Group is located on base. Their number is 334-953-3368 or DSN 493-3368.

## Childcare

If you need childcare contact Maxwell Child Development Center (CDC) at 334-953-6667 or DSN 493-6667. Students are Space-A only. Off-base lodging will be the only option.

## Per diem questions

Per diem questions are answered under Lodging and Finance at the top. Reimbursement for lodging is limited to \$60 daily. Meals and incidental expenses are limited to a total of \$32 daily (proportional meal rate). Please click [per diem](#) for additional information.